

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
APRIL 24, 2025**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., April 24, 2025, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, Director Stacey Buick, and Director Stephanie Johnson were present. Secretary ProTem Ricardo Mora was absent. Also in attendance were Aubrey A. Spear, General Manager; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Connie Curtis, Director of Technical and Operational Services; Pam Steiger, Chief Financial Officer; Cynthia Bowman, Chief of Staff; Amy Sims, General Counsel, and Mitchell Page, Outside General Counsel.

1. Call to Order

The meeting was called to order at 8:00 a.m.

2. Ceremonial Items

2.1 Invocation

The invocation was delivered by David Reynolds of Lone Star Cowboy Church.

2.2 Pledges of Allegiance to the U.S. and Texas Flags

The Pledges of Allegiance were led by Director Anderson.

2.3 Receipt of Commendation, Awards, and Honoraria

There were no commendations, awards, or honoraria.

3. Public Comments

There were no public comments.

4. Work Session

4.1 Update by the General Manager regarding meetings and events attended by staff.

Mr. Spear spoke about SJRA's commitment to long-term water supply planning.

4.2 Update by the Director of Communications and Public Affairs regarding updates related to various division and departmental projects, initiatives, tours, meetings, and social media platforms.

Ms. Ramsey provided updates related to various division and departmental projects, initiatives, tours, meetings, conferences, and social media.

4.3 Presentation of the GRP Division 10-Year Project Plan.

Mr. Jacob Everett, Utility Enterprise Maintenance Manager, presented the GRP Division 10-Year Project Plan. He explained the methodology used for determining which projects are included in the project plan. Mr. Everett highlighted the surface water receiving optimization project and the membrane replacement and optimization project that are scheduled to begin that will be partially funded in Fiscal Year 2026.

4.4 Presentation of the Woodlands Division 10-Year Project Plan.

Mr. Jason Williams, Utility Enterprise Operations Manager, presented the Woodlands Division 10-Year Project Plan. He explained the methodology used for determining which projects are included in the project plan. Mr. Williams highlighted certain Fiscal Year 2026 water and wastewater projects, existing bond-funded projects, a grant project, and several projects for Fiscal Year 2027 through Fiscal Year 2035.

5. Consent Agenda

Director Micheletti made a motion to approve items 5.1 and 5.3 of the Consent Agenda. The motion was seconded by Director Johnson and carried unanimously.

5.1 G&A - Minutes

Approve minutes of Regular Meeting of March 27, 2025, and Special Meeting of March 31, 2025.

5.2 G&A - Unaudited Financials for the Month of March, 2025

This item was not considered.

5.3 G&A - Order - Confirming Offices and Meeting Places and Designating Regular Meetings

Adoption of Order No. 2005-O-01, of the San Jacinto River Authority Board of Directors, amending an order Confirming Offices and Meeting Places and Designating Regular Meetings.

6. Regular Agenda

6.1 G&A - Change Order - Support and Enhancements for ERP Microsoft D365 Integration

Ms. Curtis explained that the change order provides the needed support and enhancements for the ERP Microsoft D365 integration to enable the reconciliation process for payroll and accounts receivable. Director Buick made a motion to authorize the General Manager to execute a change order with Crowe, LLP, for professional services for continued support and enhancements needed for the ERP Microsoft D365 integration. The motion was seconded by Director Faubel and carried unanimously.

6.2 G&A - Resolution - Amended Fiscal Year 2025 Operating Budget

Mr. Aaron Schindewolf, Project Manager, provided information related to the G&A backup generator project. Ms. Jamye Lewis, Accounting Manager, explained that the budget amendment provides for the addition of \$35,000 to the existing project budget of \$20,000, which will allow for final design phase services to begin. Director Buick made a motion to adopt Resolution 2025-

R-10, of the San Jacinto River Authority Board of Directors, adopting an amended Fiscal Year 2025 Repair and Replacement Budget for the G&A Division. The motion was seconded by Director Boulware and carried unanimously.

6.3 Lake Conroe - Resolution - Amended Fiscal Year 2025 Repair and Replacement Budget

Mr. Bret Raley, Raw Water Enterprise Manager, provided a brief overview of the Lake Conroe Spillway Gate No. 1 Recoating Project. Mr. Greg Lushbaugh, Project Manager, provided additional details regarding the importance of the protective coating on the tainter gates. He explained that the project will include abrasive blast cleaning to remove the existing coatings, preparation of metal surfaces for new coatings, and the application of a new immersion service epoxy coating. Ms. Lewis stated that the amendment includes \$190,000 for dam maintenance construction and inspection services for the project. Discussion ensued. Mr. Micheletti made a motion to adopt Resolution No. 2025-R-11, of the San Jacinto River Authority Board of Directors, adopting an amended Fiscal Year 2025 Repair and Replacement Budget for the Lake Conroe Division. The motion was seconded by Director Boulware and carried unanimously.

6.4 Lake Conroe - Construction Contract for Lake Conroe Spillway Gate No. 1 Recoating

Director Johnson made a motion to authorize the General Manager to execute a construction contract with CFG Industries, LLC, in the amount of \$163,000 for the Lake Conroe Dam Spillway Gate No. 1 Recoating Project for the Lake Conroe Division, and contract modifications up to the amount approved per the Procurement Policy. Seconded by Director Boulware, the motion passed with all present voting aye.

7. Executive Session

The meeting was convened in executive session at 8:59 a.m., under the following provisions:

7.1 Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071, Consultation with Attorney; 551.072, Real Property; 551.073, Prospective Gifts; 551.074, Personnel Matters; or 551.076, Security Devices, as applicable.

7.2 Pursuant to Texas Government Code, Section 551.071, Consultation with Attorney:

- 7.2.1** Discuss litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP;
- 7.2.2** Litigation involving City of Conroe, City of Magnolia, Quadvest, L.P., Woodland Oaks Utility, L.P., related to GRP, and other potential litigation related to GRP;
- 7.2.3** Proposed amendments to the 1944 Agreement and 2009 Water Supply Contract between the San Jacinto River Authority and the City of Houston; and
- 7.2.4** Discussion regarding adjacent property encroachments onto SJRA owned property.

7.3 Pursuant to Texas Government Code, Section 551.076, Security Devices:

- 7.3.1** Discussion regarding security devices.

8. Reconvene in Open Session

With a quorum of the Board present, the meeting was called into open session at 10:54 a.m.

9. Announcements / Future Meeting

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on May 22, 2025.

10. Adjourn

Without objection, the meeting was adjourned at 10:55 a.m.



Wil Faubel
Secretary, Board of Directors

