

**BOARD OF DIRECTORS  
SAN JACINTO RIVER AUTHORITY  
MINUTES OF REGULAR MEETING  
APRIL 27, 2023**

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A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., April 27, 2023, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Treasurer Mark Micheletti, Secretary Wil Faubel, Secretary Pro-Tem Ricardo Mora, Director Stacey Buick, and Director Stephanie Johnson were present. Vice President Ed Boulware was absent. Also in attendance were Jace A. Houston, General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel. Connie Curtis, Director of Technical and Operational Services, was absent.

**1. CALL TO ORDER**

The meeting was called to order at 8:00 a.m.

**2. PLEDGES OF ALLEGIANCE**

The Pledges of Allegiance were led by Director Anderson.

**3. PUBLIC COMMENTS**

Mr. Dan Krueger spoke in reference to agenda item 6a.

**4. DIVISION UPDATES**

**a. G & A:**

Mr. Houston provided an update related to the Nominations Committee and Senate approval of Ronnie Anderson and Stacey Buick. He also provided an update regarding the Sunset Advisory Commission legislation.

**b. G & A**

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, and tours.

**c. G & A**

Mr. Michel provided no update related to the Finance and Administration departments.

**d. G&A**

Mr. Shakelford provided an update related to the Capital Improvements Open House that took place on April 26, 2023.

**e. Utility Enterprise**

Mr. Meeks presented no update regarding the Utility Enterprise.

**f. Lake Conroe**

Mr. Raley provided information related to the Easter weekend weather event as well as the Texas State Guard's exercises.

**g. Highlands**

Mr. Tramm provided an update related to the Spring Meadow and South Canal construction projects.

**h. Flood Management**

Mr. Barrett provided an update related to the Spring Creek Flood Control Dams public meeting taking place on May 2, 2023.

**5. CONSENT AGENDA**

Director Micheletti made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Faubel and carried unanimously.

**a. Approval of Minutes - Regular Meeting of March 23, 2023.**

**b. Unaudited Financials**

Approve of the unaudited financials for the month of March, 2023.

**c. Work Order No. 2 - Town Center Water Line Replacement Project**

Authorize the General Manager to execute Work Order No. 2 with Kimley-Horn and Associates, Inc., in an amount not to exceed \$233,611, for easement metes and bounds survey services for the Town Center Water Line Replacement Project in The Woodlands.

**d. Construction Contract - Process Water Recovery Basins Lining Improvements**

Authorize the General Manager to execute a construction contract with Kean Construction, LLC, in an amount not to exceed \$2,348,897.50, for Process Water Recovery Basins Lining Improvements for the GRP Division, and contract modifications up to the amount approved per the Purchasing Policy.

**6. REGULAR AGENDA**

**a. Resolution - Water Right Amendment Application**

Mr. Houston explained that the San Jacinto River Authority ("the Authority") and the City of Houston ("City") are co-owners of Certificate of Adjudication No. 10-4963, as amended, relative to the impoundment and diversion of water in Lake Conroe. He stated that the certificate limits the Authority and the City to a combined maximum diversion rate of permitted water from Lake Conroe of seven hundred cubic feet per second (700 cfs). Mr. Houston explained that the Authority

and the City desire to amend the Certificate, as referenced in the compromise related to Flood Mitigation Protocols for Lake Conroe and Lake Houston, to increase the combined maximum diversion rate from seven hundred cubic feet per second (700 cfs) to an amount up to one thousand six hundred cubic feet per second (1,600 cfs). Discussion ensued. Director Faubel made a motion to adopt Resolution No. 2023-R-05, of the Board of Directors of the San Jacinto River Authority authorizing the General Manager to submit a water right amendment application to the Texas Commission on Environmental Quality to increase the maximum diversion rate of permitted water from Lake Conroe. The motion was seconded by Director Mora and carried unanimously.

It was announced that item 6b would be discussed in Executive Session pursuant to Texas Government Code Section 551.074, Real Property.

**b. Sale of Real Property**

Declare to be surplus and authorize the disposal by sale of a 2.26 acre tract of surplus real property located in the Elijah Collard Survey, A-7, near Willis, Texas, and authorize the General Manager to execute all necessary documents to complete the transaction.

**7. BRIEFINGS AND PRESENTATIONS**

**a. Presentation regarding the proposed GRP Fiscal Year 2024 Budget and Rate Order Amendment**

Ms. Pam Steiger, Controller, and Mr. Chris Meeks, Woodlands Division Manager, provided an overview of the proposed GRP Fiscal Year 2024 budget and rate order amendment. Ms. Steiger commented on various budget assumptions and proposed expenditures, concluding that the groundwater pumpage and surface water delivery rates would remain at \$2.99 per 1,000 gallons and \$3.41 per 1,000 gallons, respectively. Ms. Steiger stated that the reserve and the repair and replacement funds are fully funded at this time and declared that the operating and rate stabilization amount will increase to \$6,393,549 in Fiscal Year 2024, due to inflation, rising costs, etc. Ms. Steiger went on to state that the past due accounts receivable is now at \$30,357,818 (September 1, 2016 through April 19, 2023). Ms. Steiger concluded by reiterating that there would be no recommended increase in GRP water rates for Fiscal Year 2024.

**b. Presentation of General and Administration 10-Year Project Plan**

Ms. Kitt Crabb, Project Manager, presented the General and Administration 10-Year Project Plan.

**c. Presentation of Woodlands Division 10-Year Project Plan**

Mr. Aaron Schindewolf, Project Manager, presented the Woodlands Division 10-Year Project Plan.

**8. EXECUTIVE SESSION**

The meeting was convened in executive session at 9:30 a.m., under the following provisions:

- a.** Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.

- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
  - 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
  - 2. Litigation related to GRP.

## 9. RECONVENE IN OPEN SESSION

The meeting was called into open session at 10:57 a.m. A quorum of the Board being present, no action was taken regarding the items discussed in executive session.

## 6b. Sale of Real Property

This item was not considered.

## 10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on May 25, 2023.

## 11. ADJOURN

Without objection, the meeting was adjourned at 10:58 a.m.



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Wil Faubel  
Secretary, Board of Directors

