

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MARCH 23, 2023**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., March 23, 2023, at the San Jacinto River Authority General and Administration Building. A notice of said meeting was posted as required by law. Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, Director Stacey Buick, and Director Stephanie Johnson were present. President Ronnie Anderson and Secretary Pro Tem Ricardo Mora were absent. Also in attendance were Jace A. Houston, General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Connie Curtis, Director of Technical and Operational Services; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel.

1. CALL TO ORDER

The meeting was called to order at 8:02 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Boulware.

3. PUBLIC COMMENTS

Mr. Dan Krueger spoke in reference to agenda item 5f.

4. DIVISION UPDATES

a. G & A:

Mr. Houston provided an update relative to activities of the Texas Legislature and announced that Connie Curtis, Director of Technical and Operational Services, was selected to serve as a member of the Texas Water Leadership Class.

b. G & A

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, and tours.

c. G & A

Mr. Michel provided no update related to the Finance and Administration departments.

d. G&A

Ms. Curtis provided information related to the upcoming Capital Improvements Open House slated for April 26, 2023, which will be hosted by the San Jacinto River Authority.

e. Utility Enterprise

Mr. Meeks presented an update regarding the Woodlands Wastewater Strategic Plan.

f. Lake Conroe

Mr. Raley provided information relative to the recycling of Christmas trees for fish habitat at Lake Conroe.

g. Highlands

Mr. Tramm provided no update related to the Highlands Division.

h. Flood Management

Mr. Barrett provided no update related to the Flood Management Division.

5. CONSENT AGENDA

Director Micheletti made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Faubel and carried unanimously.

a. Approval of Minutes - Regular Meeting of February 23 2023.

b. Unaudited Financials

Approve the unaudited financials for the month of February, 2023.

c. Quarterly Investment Report

Approve the Quarterly Investment Report for the Quarter Ended February 28, 2023.

d. Resolution - Amending Investment Policy

Adoption of Resolution No. 2022-R-03, of the Board of Directors of the San Jacinto River Authority, adopting an amended Investment Policy.

e. Work Order No. 2 - Water and Wastewater Rate Study and Model Development

Authorize the General Manager to execute Work Order No. 2 with Carollo Engineers, Inc., in an amount not to exceed \$208,057, for the Woodlands Division Water and Wastewater Rate Study and Model Development.

f. Lake Conroe Operations Agreement with City of Houston

Ratify the execution of the contract By and Between the San Jacinto River Authority and the City of Houston Relating to the Ongoing Operation of the Lake Conroe Dam and Reservoir.

6. REGULAR AGENDA

a. Work Order No. 2 - Wastewater Treatment Facility No. 1 Master Plan

Mr. Dan Hilderbrandt, Engineering Manager, provided an overview of Phase 2 of the Wastewater Strategic Plan. He stated that Phase 1 consisted of the evaluation of multiple alternatives in order to present information and data to The Woodlands Municipal Utility District (“MUD”) boards to make an informed decision regarding the path forward for aging infrastructure renewal. Mr. Hilderbrandt explained that one of the recommendations from the Phase 1 effort, in conjunction with the MUD Stakeholder Committee and further approved by the MUD Boards, was to proceed with Phase 2, Master Planning, associated with the design and construction of a new wastewater treatment facility to replace existing Wastewater Treatment Facility No. 1. Discussion ensued. Director Buick made a motion to authorize the General Manager to execute Work Order No. 2 with Freese and Nichols, Inc., in the amount of \$500,000, for professional services for the Wastewater Treatment Facility No. 1 Master Plan in The Woodlands. The motion was seconded by Director Johnson and carried unanimously.

b. Resolution - Amended Fiscal Year 2023 Operating Budget

Ms. Janye Lewis, Accounting Manager, explained the necessity for a budget amendment for the Woodlands Division. She stated that each year following the annual audit, it is determined whether excess funds were held by the Authority at the end of the prior fiscal year. If excess funds exist, she explained that the funds may be distributed to the customers or transferred to the R&R fund as determined and voted upon by The Woodlands Water Agency trustees. Ms. Lewis explained that The Woodlands Water Agency trustees voted that the Fiscal Year 2022 excess funds remain in the Woodlands General Fund. Director Faubel made a motion to adopt Resolution No. 2022-R-04, of the Board of Directors of the San Jacinto River Authority, adopting an amended Fiscal Year 2023 Operating Budget for the Woodlands Division. The motion was seconded by Director Buick and carried unanimously.

It was announced that item 6c would be discussed in Executive Session pursuant to Texas Government Code Section 551.074, Real Property.

c. Sale of Real Property

Declare to be surplus and authorize the disposal by sale of a 2.26 acre tract of surplus real property located in the Elijah Collard Survey, A-7, near Willis, Texas, and authorize the General Manager to execute all necessary documents to complete the transaction.

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of the 10-Year Project Planning Process

Ms. Curtis presented information related to the 10-Year Project Planning Process.

b. Presentation of GRP Division 10-Year Project Plan

Mr. Aaron Schindewolf, Project Manager, presented the GRP Division 10-Year Project Plan.

c. Presentation of Flood Management Division 10-Year Project Plan.

Mr. Matt Barrett, Water Resources and Flood Management Division Manager, presented the Flood

Management Division 10-Year Project Plan.

8. EXECUTIVE SESSION

The meeting was convened in executive session at 9:20 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 2. Expedited Declaratory Judgement Act litigation and other litigation related to GRP.

9. RECONVENE IN OPEN SESSION

The meeting was called into open session at 10:02 a.m. A quorum of the Board being present, no action was taken regarding the items discussed in executive session.

6c. Sale of Real Property

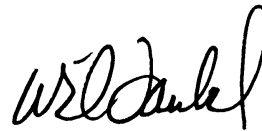
This item was not considered.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on April 27, 2023.

11. ADJOURN

Without objection, the meeting was adjourned at 10:03 a.m.



Wil Faubel
Secretary, Board of Directors

