

**BOARD OF DIRECTORS  
SAN JACINTO RIVER AUTHORITY  
MINUTES OF REGULAR MEETING  
JULY 28, 2022**

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A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., July 28, 2022, at the San Jacinto River Authority General and Administration Building. A notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Secretary Wil Faubel, Secretary ProTem Ricardo Mora, Director Stacey Buick, and Director Stephanie Johnson were present. Treasurer Mark Micheletti was absent. Also in attendance were Jace A. Houston, General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Utility Enterprise Operations; Wayne Owen, Director of Raw Water Operations; Cynthia Bowman, Administrative Services Manager; Chris Meeks, Utility Enterprise Division Manager; Bret Raley, Lake Conroe Division Manager; Richard Tramm, Highlands Division Manager; Matt Barrett, Water Resource and Flood Management Division Manager; and Mitchell Page, General Counsel.

**1. CALL TO ORDER**

The meeting was called to order at 8:00 a.m.

**2. PLEDGES OF ALLEGIANCE**

The Pledges of Allegiance were led by Director Boulware.

**3. PUBLIC COMMENTS**

Mr. Arthur Buckner provided comments related to water rates, Mr. Kevin Lacy provided comments related to the success of the lake lowering compromise, and Mr. Dan Krueger provided comments related to water conservation and lake lowering.

**4. DIVISION UPDATES**

**a. G & A:**

Mr. Houston provided a brief summary of the Montgomery County Hurricane Emergency Operations Center functional exercise that took place on July 8, 2022.

**b. G & A**

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, and tours.

**c. G & A**

Mr. Michel provided no update related to the Financial and Administrative departments.

**d. Utility Enterprise**

Mr. Meeks provided an update related to the recent new municipal utility district director orientation hosted by the Authority and The Woodlands Water Agency. Mr. Dan Hilderbrandt,

Engineering Manager, provided an update on the Woodlands Division Wastewater Strategic Plan, and Mr. Meeks provided information related to the surface water plant production for the year.

**e. Lake Conroe**

Mr. Raley and Mr. Troy Treat, GIS Manager, provided a brief update on an inter-departmental collaboration project related to aquatic plan management in the Highlands Division.

**f. Highlands**

Mr. Richard Tramm, the new Highlands Division Manager was introduced.

**g. Flood Management**

Mr. Barrett provided an update related to the Regional Sedimentation Study.

**5. CONSENT AGENDA**

Director Buick made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Mora and carried unanimously.

**a. Approval of Minutes - Regular Meeting of June 23, 2022.**

**b. Unaudited Financials**

Approve the unaudited financials for the month of June, 2022.

**c. Resolution - Amending Investment Policy**

Adoption of Resolution No. 2022-R-05 of the Board of Directors of the San Jacinto River Authority adopting an amended policy for investment of Authority funds and appointing an investment officer.

**d. Work Order No. 2 - Wastewater Treatment Facility No. 2 Headworks Rehabilitation**

Authorize the General Manager to execute Work Order No. 2 with Quiddity Engineering, LLC, in an amount not to exceed \$134,506, for final design and procurement assistance services for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.

**6. REGULAR AGENDA**

**a. Resolution - Amended Fiscal Year 2022 Operating Budget**

Mr. Raley provided information related to the Lake Conroe Habitat Partnership for Aquatic Plant Management, stating that there is currently hydrilla within portions of Lake Conroe. He explained the various methods taken thus far to prevent spreading, such as providing spot treatments, grass carp stocking, and native planting. He stated that a larger-scale herbicide treatment is needed this summer to battle this issue. Mr. Raley explained that the Authority is partnering with the Texas Parks and Wildlife Department to provide herbicide, and the Lake Conroe Association to provide funding for same. He stated that because the budget did not include additional funding for this fiscal year, an amendment is needed to cover the cost of herbicide this summer. Further, he explained that the Lake Conroe Association has pledged to raise one-half of the total cost of the project (\$75,000) to be reimbursed to the Authority, with the Authority paying the remainder

(\$75,000). Mr. Raley stated that the total cost of the project is \$150,000. Director Boulware made a motion to adopt Resolution No. 2022-R-06 of the Board of Directors of the San Jacinto River Authority adopting an amended Fiscal Year 2022 Operating Budget for the Lake Conroe Division. The motion was seconded by Director Faubel and carried unanimously.

## **7. BRIEFINGS AND PRESENTATIONS**

### **a. Presentation regarding the Fiscal Year 2023 Operating Budgets**

Mrs. Jamye Lewis, Accounting Manager, presented the Fiscal Year 2023 Operating Budget, including various budget assumptions, division fund summaries, and proposed water rates for the Woodlands Division customers as well as Raw Water customers.

### **b. Presentation regarding the proposed Fiscal Year 2023 rates for the Woodlands Division customers**

Mr. Meeks presented information related to the budget process for the Woodlands Division customers. He discussed the expectations relative to the various levels of service. Mr. Meeks stated that the proposed water and wastewater rates will be \$2.73/1,000 gallons and \$5.53/1,000 gallons, a five percent increase and a three percent increase, respectively.

### **c. Presentation regarding the proposed Calendar Year 2023 rates for Raw Water customers**

Mrs. Lewis presented the proposed raw water rate for Calendar Year 2023, which is \$0.545/1,000 gallons. She explained that according to the raw water rate model, the proposed amount is on target with prior projections.

## **8. EXECUTIVE SESSION**

The Board of Directors did not go into Executive Session.

## **9. RECONVENE IN OPEN SESSION**

Because there was no Executive Session, there was no need to reconvene.

## **10. ANNOUNCEMENTS / FUTURE AGENDA**

It was announced that the San Jacinto River Authority's next Regular Board Meeting will be held on August 25, 2022.

## **11. ADJOURN**

Without objection, the meeting was adjourned at 10:07 a.m.




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Wil Faubel  
Secretary, Board of Directors