

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MAY 26, 2022**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., May 26, 2022, at the San Jacinto River Authority General and Administration Building. A notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, and Director Stacey Buick were present. Secretary Pro Tem Ricardo Mora was absent. Also in attendance were Jace A. Houston, General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Utility Enterprise Operations; Wayne Owen, Director of Raw Water Operations; Cynthia Bowman, Administrative Services Manager; Mitchell Page, General Counsel; and Adam Cohen, Financial Advisor.

1. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Anderson.

3. PUBLIC COMMENTS

There were no public comments.

4. DIVISION UPDATES

a. G & A:

Mr. Houston provided an update related to the Lake Conroe seasonal lake lowering strategy, thus far, and acknowledged the successful collaboration efforts between the upstream and downstream communities. Mr. Houston also reported on the Sunset Review Staff recommendations related to the Texas Commission on Environmental Quality as well as the Texas Water Development Board.

b. G & A

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, and tours.

c. G & A

Mr. Michel provided no update related to Financial and Administration departments.

d. Utility Enterprise

Mr. Meeks provided no update related to the Utility Enterprise.

e. Lake Conroe

Mr. Raley provided no update related to the Lake Conroe Division.

f. Highlands

Mr. Smith provided no update related to the Highlands Division.

g. Flood Management

Mr. Barrett provided no update related to the Flood Management Division.

5. CONSENT AGENDA

Director Faubel made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Buick and carried unanimously.

a. Approval of Minutes

Approve the Regular Meeting Minutes of April 28, 2022.

b. Unaudited Financials

Approve the unaudited financials for the month of April, 2022.

c. Extension of Depository Contract

Approve a three-year extension to the Depository Contract with First Financial Bank beginning on May 1, 2022, and ending on April 30, 2025.

d. Work Order No. 3 - Professional Communications Services

Authorize the General Manager to execute Work Order No. 3 with Glass House Strategy in the amount of \$104,615 for professional communications services.

e. Master Professional Services Agreement - Construction Management and Inspection

Authorize the General Manager to execute a Master Professional Services Agreement with KIT Professionals, Inc., for construction management and inspection services for all divisions.

f. Master Professional Services Agreement - Construction Management and Inspection

Authorize the General Manager to execute a Master Professional Services Agreement with AEI Engineering, a Baxter & Woodman Company, for construction management and inspection services for all divisions.

g. Master Professional Services Agreement - Construction Management and Inspection

Authorize the General Manager to execute a Master Professional Services Agreement with Garver, LLC., for construction management and inspection services for all divisions.

6. REGULAR AGENDA

a. Change Order No. 2 - Westside Diversion Channel Improvements

Mr. Shackelford provided an update on the progress of the Westside Diversion Channel Improvements related to the change order. Director Boulware made a motion to authorize the General Manager to execute Change Order No. 2 with Triple J Construction, LLC, in the amount of \$163,890.56, to the construction contract for the Westside Diversion Channel Improvements Project at Lake Conroe. The motion was seconded by Director Buick and carried unanimously.

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of the Raw Water Enterprise 10-Year Project Plan

Mr. Barrett provided an overview of the Raw Water Enterprise 10-Year Project Plan. He discussed various projects taking place in Fiscal Year 2023 and beyond. Mr. Barrett provided total projected costs and funding sources for same.

b. Presentation of the Lake Conroe Division 10-Year Project Plan

Mr. Greg Lushbaugh, Project Manager, provided an overview of the various projects related to the Lake Conroe Division in the estimated amount of \$2,292,500 for Fiscal Year 2023.

c. Presentation of the Highlands Division 10-Year Project Plan

Ms. Kitt Crabb, Project Manager, provided an overview of the Highlands Division 10-Year Project Plan. She discussed the various projects taking place in Fiscal Year 2023 and beyond. Ms. Crabb provided total projected costs and funding in the estimated amount of \$10,357,000 for Fiscal Year 2023.

d. Presentation of the Bear Branch 10-Year Project Plan

Ms. Briana Gallagher, Project Manager, provided an overview of the Bear Branch 10-Year Project Plan. She discussed the various projects taking place in Fiscal Year 2023 and beyond. Ms. Gallagher provided total projected costs and funding sources in the estimated amount of \$325,000 for Fiscal Year 2023.

8. EXECUTIVE SESSION

The meeting was convened in executive session at 9:23 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 2. Expedited Declaratory Judgement Act litigation and other litigation related to GRP, including proposed settlement agreement with the City of Conroe.

9. RECONVENE IN OPEN SESSION

The meeting was called into open session at 10:21 a.m. A quorum of the Board being present, no action was taken regarding the items discussed in executive session.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the San Jacinto River Authority's next Regular Board Meeting will be held on June 23,2022.

11. ADJOURN

Without objection, the meeting was adjourned at 10:22 a.m.



Wil Faubel
Secretary, Board of Directors

