

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
JUNE 24, 2021**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., June 24, 2021, at the San Jacinto River Authority General and Administration Building. A notice of said meeting was posted as required by law. Pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, and as renewed, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas, the San Jacinto River Authority Board of Directors meeting was held via publicly accessible webinar/telephone conference. A roll call of the Board of Directors was taken and President Ronnie Anderson, Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, and Director Stacey Buick were present. Secretary Pro Tem Ricardo Mora was absent. Also in attendance were Jace Houston, General Manager; Ron Kelling, Deputy General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey-Cook, Director of Communications and Public Affairs; Ed Shackelford, Director of Utility Operations; Wayne Owen, Director of Raw Water Operations; Patricia Daniels, Director of Legal Services; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Buick.

3. PUBLIC COMMENTS

There were no public comments.

4. DIVISION UPDATES

a. G & A:

Mr. Houston provided information related to the Lake Ralph Hall Groundbreaking ceremony that took place on June 16, 2021, the Luce Bayou Canal ribbon cutting ceremony that took place on June 15, 2021, and an internal hurricane preparedness exercise in which staff participated.

b. G & A

Ms. Cook introduced new graphics that will be utilized to alert the public to certain happenings in and around the area. She also highlighted the Weather Aware Resource Guide as well as the recently published article citing the Woodlands Division Water Treatment Plants and its employees.

c. G & A

Mr. Michel provided no update related to Finance and Administration.

d. Woodlands

Mr. Meeks provided no update related to the Woodlands Division.

e. GRP

Mr. Meeks provided no update related to the GRP Division.

f. Lake Conroe

Mr. Raley provided no update related to the Lake Conroe Division.

g. Highlands

Mr. Smith provided no update related to the Highlands Division.

h. Flood Management

Mr. Barrett provided an update related to the Flood Infrastructure Fund projects.

5. CONSENT AGENDA

Director Boulware made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Micheletti and carried unanimously, following a roll call of the Board of Directors.

a. Approval of Minutes

Approve the minutes of Regular Meeting of May 27, 2021.

b. Unaudited Financials

Approve the unaudited financials for the month of May, 2021.

c. Quarterly Investment Report

Approve the Quarterly Investment Report for the Quarter Ended May 31, 2021.

d. Sale of Real Property

Declare to be surplus and authorize the disposal of a 0.0410 acre tract of real property located in the William C. Clark Survey, A-6, near Montgomery, Texas, at a price of \$12,258.65, and authorize the General Manager to execute all necessary documents to complete the transaction.

6. REGULAR AGENDA**a. Construction Contract - Westside Diversion Channel Improvements**

Mr. Brett Raley, Lake Conroe Division Manager, and Ms. Kitt Crabb, Engineer, presented information related to the Westside Diversion Channel Improvements. Mr. Faubel made a motion to authorize the General Manager to execute a construction contract with Triple J Enterprises, LLC, in the amount of \$1,569,330, for the Westside Diversion Channel Improvements Project at Lake Conroe. The motion was seconded by Director Boulware and carried unanimously, following a roll call of the Board of Directors.

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of the Flood Management Division 10-Year Project Plan

Mr. Barrett provided an overview of the Flood Management Division's 10-year Project Plan, highlighting the various projects in Fiscal Year 2022.

b. Presentation of the General and Administration 10-Year Project Plan

Ms. Crabb provided an overview of the General and Administration Division's 10-Year Project Plan, highlighting key projects occurring in Fiscal Year 2022.

c. Presentation of the Bear Branch 10-Year Project Plan

Ms. Briana Gallagher, Associate Project Manager, provided the Bear Branch 10-Year Project Plan, presenting two projects planned in Fiscal Year 2022.

d. Presentation regarding SJRA Financial Processes

Ms. Pam Steiger, Controller, provided an overview of the various policies, procedures, and methods utilized in the management of the Authority's finances.

8. EXECUTIVE SESSION

The Board of Directors did not convene in executive session.

9. RECONVENE IN OPEN SESSION

Because the Board of Directors did not convene in executive session, there was no action.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority's Regular Board Meeting will be held on July 22, 2021.

11. ADJOURN

Without objection, the meeting was adjourned at 9:38 a.m.

Wil Faubel
Secretary, Board of Directors

