



GRP REVIEW COMMITTEE MINUTES OF REGULAR MEETING

MAY 24, 2021

The San Jacinto River Authority (SJRA) GRP Review Committee Meeting was held at 11:30 a.m., May 24, 2021 at the San Jacinto River Authority G&A Building – Boardroom 1577 Dam Site Rd, Conroe, Texas 77304 and via telephone conference call/webinar. Notice of said meeting was duly posted per GRP Contract requirements.

The following Review Committee Members participated:

<u>Present:</u>	<u>GRP Review Committee:</u>	<u>Representing:</u>
Jackie Chance		MUDs West of I-45
Duke Coon		City of Conroe
Mike Mooney	Chair	Woodlands Water
Rick Moffatt		MUDs East of I-45
Mike Stoecker		Investor Owned Utilities

<u>Absent:</u>	
Vacant Position	Cities other than City of Conroe

Also present:

<u>Name:</u>	<u>Title:</u>
Chris Clements	SJRA Utility Enterprise Infrastructure Asset Manager
Matt Corley	SJRA Customer Service Manager/GRP Administrator
David Guyer	SJRA Utility Enterprise Electrical Services Manager
Joy Homewood	SJRA GRP Administrative Assistant 2
Jace Houston	SJRA General Manager
Raymond Johnson	SJRA IT Manager
Ron Kelling, P.E.	SJRA Deputy General Manager
Jamye Lewis	SJRA Accounting Manager
Chris Meeks	SJRA Utility Enterprise Operations & Maintenance Manager
Tom Michel	SJRA Director of Financial and Administrative Services
Amanda Mury	SJRA Utility Enterprise Administrative Manager
Wayne Owen	SJRA Director of Raw Water Operations
Mitchell Page	Schwartz, Page & Harding, L.L.P., SJRA General Counsel
Heather Ramsey Cook	SJRA Director of Communications and Public Affairs
Ed Shackelford, P.E.	SJRA Director of Utility Operations
Kelli Stormer	SJRA Senior Accountant
Jennifer Thayer	Lone Star Groundwater Conservation District ("LSGCD"), Education and Conservation Coordinator
Jason Williams	SJRA Utility Enterprise Operations Manager

1. CALL TO ORDER

Mr. Mooney called the meeting to order at 11:31 a.m.

2. PUBLIC COMMENTS

No public comments.

3. APPROVAL OF MINUTES

a. Special GRP Review Committee Fiscal Year 2022 Budget Workshop on April 12, 2021.

Mr. Chance moved to approve said minutes as drafted. Mr. Duke Coon seconded the motion, which carried unanimously.

b. Regular GRP Review Committee Meeting on April 19, 2021.

Mr. Chance moved to approve said minutes as drafted. Mr. Mooney seconded the motion, which carried unanimously.

4. GRP DIVISION UPDATES

Mr. Corley provided an opportunity for any questions regarding the Monthly Operations Report. No questions were asked by the GRP Review Committee. Mr. Corley then reported that Mr. Sherwin submitted a written resignation from the GRP Review Committee on May 21st. Mr. Corley advised that Mr. Sherwin is no longer with the City of Oak Ridge North and felt it appropriate to tender his resignation from the GRP Review Committee. Mr. Corley advised of the need to start the election process to fill the vacancy created by Mr. Sherwin's resignation. He noted the process may take 6 months.

5. LONE STAR GROUNDWATER CONSERVATION DISTRICT REPORT

a. Invited Guest Speaker – Samantha Reiter, General Manager at LSGCD

Ms. Jennifer Thayer addressed the GRP Review Committee in the absence of Ms. Reiter. LSGCD announced that it received proposed Desired Future Conditions (DFCs), beginning a ninety-day public comment period ending July 19th at 5:00pm. LSGCD will hold an in person hearing on June 7th at 2:00pm to accept public comments on the proposed DFCs for the Gulf Coast aquifer.

6. GROUNDWATER MANAGEMENT AREA (GMA) 14 UPDATE

Mr. Ron Kelling reminded GRP Review Committee members that the proposed DFCs have been published with a 90 day comment period ending in July. LSGCD will hold a public hearing on the DFCs in the future. GMA 14 is scheduled to meet on October 6th and vote on the DFCs.

7. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS

a. August 26, 2021

Receive a presentation, discuss, and consider recommendation to the San Jacinto River Authority Board of Directors regarding approval of a proposed GRP Fiscal Year 2022 Operating Budget, effective September 1, 2021.

b. May 27, 2021

Receive a presentation, discuss, and consider recommendation to the San Jacinto River Authority Board of Directors to approve an amended Rate Order for Participants, effective September 1, 2021.

Mr. Corley revisited the Fiscal Year 2022 GRP Budget process. He reported that 100 written questions and comments were received. Responses and back up material were provided to the GRP Review Committee members.

Mr. Kelling gave a presentation regarding the raw water supplies made available to and/or utilized by the GRP Division, the costs of same, and various related issues that impact the proposed Fiscal Year 2022 GRP Budget.

Mr. Corley discussed revisions to the previously proposed Fiscal Year 2022 GRP Budget as requested by the GRP Review Committee that moved items from the O&M Budget to bond funding.

Mr. Chance moved that the GRP Review Committee recommend the proposed Fiscal Year 2022 GRP Budget, as presented, to the SJRA Board of Directors for passage and adoption. The motion was seconded by Mr. Moffatt and carried, with Mr. Chance, Mr. Moffatt and Mr. Mooney voted "aye" and Mr. Duke Coon and Mr. Mike Stoecker voted "nay".

Mr. Corley then presented the proposed Rate Order for GRP Participants.

Mr. Chance moved that the GRP Review Committee recommend the proposed amended Rate Order, as presented, to the SJRA Board of Directors for passage and adoption. The motion was seconded by Mr. Moffatt and carried, with Mr. Chance, Mr. Moffatt and Mr. Mooney voting "aye" and Mr. Coon and Mr. Stoecker voting "nay".

8. DISCUSS ADOPTING A POLICY ON MEMBERS PLACING ITEMS ON GRP REVIEW COMMITTEE MEETING AGENDAS

Following discussion on the matter, the GRP Review Committee members agreed that a member should be able to add items to the agenda. Mr. Corley and Mr. Kelling requested that two weeks' advance notice be provided when requesting items be added to the agenda, taking into consideration that additional time may be required if the GRP Division is expected to develop a presentation or other materials in connection with the requested agenda item. A member asked whether the GRP Review Committee may take action on items that are not included on an agenda. Mr. Page advised that, under the GRP Contracts, the GRP Review Committee meetings are to be held in accordance with the provisions of the Texas Open Meetings Act. Accordingly, the GRP Review Committee and the GRP Division may provide statements of fact or existing policy in response to questions on items that are not included on a GRP Review Committee agenda. However, deliberation and action by the GRP Review Committee requires an appropriate agenda item for action.

9. ATTORNEY’S UPDATE

Mr. Page provided an update on GRP related legal matters.

10. FUTURE MEETING SCHEDULE

- a. June 21, 2021
- b. July 19, 2021
- c. August 23, 2021

11. ADJOURN

Mr. Mooney adjourned the meeting at 12:47 p.m.



Chris Meeks
Utility Enterprise O&M Manager

Matt Corley
SJRA Customer Service Manager/GRP Administrator