

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MARCH 25, 2021**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., March 25, 2021, at the San Jacinto River Authority General and Administration Building, a notice of said meeting was posted as required by law. Pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, and as renewed, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas, the San Jacinto River Authority Board of Directors meeting was held via publicly accessible webinar/telephone conference. A roll call of the Board of Directors was taken and Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Pro Tem Wil Faubel, and Director Kaaren Cambio were present. President Ronnie Anderson participated remotely via webinar, and Director Mora was absent. Also in attendance were Jace Houston, General Manager; Ron Kelling, Deputy General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey-Cook, Director of Communications; Ed Shackelford, Director of Utility Operations; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel.

1. CALL TO ORDER

The meeting was called to order at 8:05 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Boulware.

3. PUBLIC COMMENTS

Mr. Kevin Lacy, Mr. Erich Birch, Mr. Dan Krueger, and Mr. Douglas Miller all spoke in opposition of the Lake Conroe seasonal lake lowering initiative. Dr. Shelley Sekula-Gibbs spoke about the odor control issue in the Lakeside Cove subdivision.

4. DIVISION UPDATES

a. G & A:

Mr. Houston introduced Ed Shackelford, Director of Utility Operations and provided a brief legislative update.

b. G & A

Ms. Cook provided an update related to various Public Communications efforts as well as ongoing division projects. She highlighted the various published articles, reported on social media outlets, and various meetings hosted by the San Jacinto River Authority,

c. G & A

Mr. Michel provided no update related to Finance and Administration.

d. Woodlands

Mr. Meeks provided no update related to the Woodlands Division.

e. GRP

Mr. Meeks provided no update related to the GRP Division.

f. Lake Conroe

Mr. Raley provided no update related to the Lake Conroe Division.

g. Highlands

Mr. Smith provided no update related to the Highlands Division.

h. Flood Management

Mr. Barrett provided no update related to the Flood Management Division.

5. CONSENT AGENDA

Director Cambio made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Micheletti and carried unanimously, following a roll call of the Board of Directors.

a. Approval of Minutes

Approve the minutes of the Regular meeting of February 25, 2021.

b. Unaudited Financials

Approve the unaudited financials for the month of February, 2021.

c. Quarterly Investment Report

Approve the Quarterly Investment Report for the Quarter Ended February 28, 2021.

d. Master Professional Services Agreement - On-Call Water and Wastewater Planning – Lockwood, Andrews & Newnam, Inc.

Authorize the General Manager to execute a Master Professional Services Agreement with Lockwood, Andrews & Newnam, Inc., for on-call water and wastewater planning services in The Woodlands.

e. Master Professional Services Agreement - On-Call Water and Wastewater Planning - Brown and Caldwell

Authorize the General Manager to execute a Master Professional Services Agreement with Brown and Caldwell, for on-call water and wastewater planning services in The Woodlands.

6. REGULAR AGENDA**a. Resolution - Fiscal Year 2021 Budget Amendment**

Jamye Lewis, Accounting Manager, provided details related to the Woodlands Division excess funds in the amount of \$1,283,306, which were based on the Fiscal Year 2020 Comprehensive

Annual Financial Report (CAFR) approved by the Board of Directors on January 28, 2021. She explained per Section 5.02(a) of the resolution creating the Repair and Replacement (“R&R”) Fund, any excess funds may be distributed to the customers or transferred to the R&R Fund as determined and voted on by the Woodlands Water Trustees. She reported that on March 10, 2021, the Woodlands Water Trustees approved the transfer of Fiscal Year 2020 excess funds to the San Jacinto River Authority Woodlands Division R&R Fund. Director Cambio made a motion to adopt Resolution No. 2021-R-08, of the Board of Directors of the San Jacinto River Authority amending the Fiscal Year 2021 budget by transferring Fiscal Year 2020 Woodlands Division excess funds to the Woodlands Division R&R Fund. Director Micheletti seconded the motion, which carried unanimously, following a roll call of the Board of Directors.

b. Interlocal Agreement - San Jacinto County

Matt Barrett, Flood Management Division Manager, explained that the Texas Water Development Board (“TWDB”) awarded Flood Infrastructure Fund grant funding to the San Jacinto River Authority to install three new rain and stream gages in San Jacinto County at locations identified by the county based on previous flood events. Further, he stated that the proposed gages will improve early warning notifications to residents, businesses, property owners, etc., downstream of the gage locations. Mr. Barrett explained that the Authority will perform project management and equipment installation in-house, with some supplementary support efforts to be performed by consultants or third parties. He stated that following installation, the Authority will make the data collected by the gages available for public viewing on SJRA’s Conrail website. Director Cambio made a motion to authorize the General Manager to execute an Interlocal Agreement with San Jacinto County for the Flood Early Warning System for San Jacinto County. The motion was seconded by Director Micheletti and carried unanimously following a roll call of the Board of Directors

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of Annual Energy Report for period September 1, 2019, through August 31, 2020.

Mr. Michel reported on the Annual Energy Report for the period September 1, 2019, through August 31, 2020.

b. Overview of the San Jacinto River Authority's 10-Year Project Planning Process.

Amber Batson, Technical Services Manager, provided an overview of the division 10-Year Project Planning process.

c. Presentation of the Woodlands Division 10-Year Project Plan.

Aaron Schindewolf, Division Engineer, provided an overview of the Woodlands Division systems, asset management plan, and the key focus areas for Fiscal Years 2022 through Fiscal Year 2031.

d. Presentation of the GRP Division 10-Year Project Plan.

Matt Corley, Utility Enterprise Customer Service Manager, provided an overview of the GRP systems, asset management plan, and key focus areas for Fiscal Year 2022 through Fiscal Year 2031.

7. EXECUTIVE SESSION

The meeting was convened in executive session at 9:24 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 2. Expedited Declaratory Judgement Act litigation and other litigation related to GRP.

8. RECONVENE IN OPEN SESSION

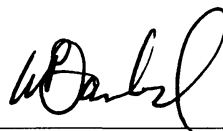
The meeting was called into open session at 10:26 a.m. A quorum of the Board being present, no action was taken regarding the items discussed in executive session.

9. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Regular Board Meeting will be held on April 22, 2021.

10. ADJOURN

Without objection, the meeting was adjourned at 10:27 a.m.



Wil Faubel
Secretary, Board of Directors

