

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
SEPTEMBER 24, 2020**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., September 24, 2020, at the San Jacinto River Authority General and Administration Building, a notice of said meeting was posted as required by law. Pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, and subsequent proclamation dated June 11, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas, the San Jacinto River Authority Board of Directors meeting was held via publicly accessible webinar/telephone conference. A roll call of the Board of Directors was taken and President Lloyd Tisdale, Vice-President Ronnie Anderson, Secretary Kaaren Cambio, Assistant Secretary Ed Boulware, and Director Brenda Cooper were present. Treasurer Mark Micheletti and Director Jim Alexander participated remotely via webinar. Jace Houston, General Manager; Ron Kelling, Deputy General Manager; Tom Michel, Director of Financial and Administrative Services; Chuck Gilman, Director of Water Resources and Flood Management; Heather Ramsey-Cook, Director of Communications; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel were also in attendance.

1. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Cambio.

3. PUBLIC COMMENTS

Mr. Dan Krueger commented on item 6b related to the Lake Conroe Operations Agreement with the City of Houston.

4. DIVISION UPDATES

G & A:

- a. Mr. Houston provided an update related to the recent weather events as well as the Region H Water Planning Group's approval of the State Water Plan and upcoming submission to the Texas Water Development Board.

- b. **G & A:**

Ms. Cook provided an update related to various Public Communications efforts: The Splash Newsletter spotlighting Rick Moore, Utilities Operation Superintendent; Coffee Talks with the General Manager; the incorporation of more videos in social media; SJRA's co-sponsorship of the 9th Annual Gulf Coast Water Conservation Symposium; and the recent training exercise for various staff members related to high emotion public speaking.

c. G & A:

Mr. Michel provided no update related to Finance and Administration.

d. Woodlands:

Mr. Matt Corley, Utility Enterprise Customer Service and Compliance Manager, provided a brief update related to the recent water leak on Moonvine Court in The Woodlands.

e. GRP:

Mr. Kelling provided a handout related to long term water supplies and stated that he provided a presentation of same to the GRP Review Committee earlier in the week.

f. Lake Conroe:

Mr. Raley provided an update related to aquatic plant management.

g. Highlands:

Mr. Smith provided no update related to the Highlands Division.

h. Flood Management:

Mr. Gilman provided an update related to the Flood Infrastructure Fund grant application process and reviewed logistics related to the overall effort.

5. CONSENT AGENDA

Director Anderson made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Cooper which carried unanimously, following a roll call of the Board of Directors.

a. Approval of Minutes - Regular Meeting of August 27, 2020.

b. Quarterly Investment Report for the Quarter Ended August 31, 2020

Approve the Quarterly Investment Report for the Quarter Ended August 31, 2020.

c. Annual Review of San Jacinto River Authority's Pension Plan and Affirming the Pension Plan Investment Policy Statement as Adopted July 27, 2017

Approve annual review of the San Jacinto River Authority's pension plan and affirm the Pension Plan Investment Policy Statement as adopted July 27, 2017.

d. Master Professional Services Agreement for On-Call Civil Engineering Services (Cobb, Fendley & Associates, Inc.)

Authorize the General Manager to execute a Master Professional Services Agreement for on-call civil engineering services for all divisions.

e. Master Professional Services Agreement for On-Call Civil Engineering Services (K Friese + Associates, Inc.)

Authorize the General Manager to execute a Master Professional Services Agreement for on-call civil engineering services for all divisions.

f. Master Professional Services Agreement for Professional Surveying Services (GeoSolutions, LLC)

Authorize the General Manager to execute a Master Professional Services Agreement for professional surveying services for all divisions.

g. Master Professional Services Agreement for Professional Surveying Services (Gorron dona & Associates, Inc.)

Authorize the General Manager to execute a Master Professional Services Agreement for professional surveying services for all divisions.

h. Master Professional Services Agreement for Professional Hydrogeology and Groundwater Management Services (INTERA Incorporated)

Authorize the General Manager to execute a Master Professional Services Agreement for professional hydrogeology and groundwater management services for all divisions.

i. Professional Services Agreement and Work Order No. 1 for Preliminary and Final Design Services for the Wastewater Treatment Facility No. 2 Tertiary Filter Improvements Project

Authorize the General Manager to execute a professional services agreement and Work Order No. 1 with Kimley-Horn and Associates, Inc., in an amount not to exceed \$753,301, for preliminary and final design services for the Wastewater Treatment Facility No. 2 Tertiary Filter Improvements Project in The Woodlands.

j. Professional Services Agreement and Work Order No. 1 for Preliminary and Final Design Services for the Water Line Renewal Project

Authorize the General Manager to execute a professional services agreement and Work Order No. 1 for preliminary and final design services for the Water Line Renewal Project in The Woodlands.

6. REGULAR AGENDA

It was announced that items 6a1 through 6a3 would be considered together.

Mr. Kelling provided an overview of the project stating that Dunham Engineering recommended a full replacement of the interior and exterior coating systems, following an inspection performed by same in 2019. Director Cambio made a motion to approve items 6b1 through 6b3. The motion was seconded by Director Boulware and carried unanimously, following a roll call of the Board of Directors.

a. WOODLANDS

1. Construction Contract for Elevated Storage Tank No. 1 Rehabilitation

Authorize the General Manager to execute a construction contract with Classic Protective Coatings, Inc., in the amount of \$544,950, for Elevated Storage Tank No. 1 Rehabilitation in The Woodlands, and contract modifications up to \$50,000.

2. Work Order No. 2 for Construction Phase Services for Elevated Storage Tank No. 1 Rehabilitation

Authorize the General Manager to execute Work Order No. 2 with Dunham Engineering, Inc., in an amount not to exceed \$16,556, for construction phase services for Elevated Storage Tank No. 1 Rehabilitation in The Woodlands.

3. Work Order No. 3 for Construction Inspection Services for Elevated Storage Tank No. 1 Rehabilitation

Authorize the General Manager to execute Work Order No. 3 with Dunham Engineering, Inc., in an amount not to exceed \$45,250, for construction inspection services for Elevated Storage Tank No. 1 Rehabilitation in The Woodlands.

b. RAW WATER ENTERPRISE

Lake Conroe Operations Agreement with the City of Houston

Mr. Houston announced that this item would not be considered.

c. FLOOD MANAGEMENT

Mr. Gilman provided an overview of various applications being prepared related to flood infrastructure and mitigation grants, including applications to the Texas Water Development Board and the General Land Office. He stated that the funds will be used to build and implement structural and non-structural projects, programs, and partnerships that reduce the risks and impacts of future natural disasters. He explained that because the federal grant application process is extensive, a consultant was hired to assist in the Community Development Block Grant – Mitigation application. Further, he explained that the consultant would also assist in the review of each project to help determine the best project for the Authority to include in the final application. Directors Boulware and Cambio expressed concerns with the lack of participation of area entities in the grant submission effort. Director Cambio noted that the Board should be voting on a specific project that would be in the best interest of the area rather than five projects that could potentially be submitted. Further discussion ensued. Director Cambio requested that staff continue to attempt to engage other entities to partner in the grant submission efforts, followed by a motion to adopt Resolution No. 2020-R-11, of the San Jacinto River Authority Board of Directors authorizing the General Manager to submit application(s) to the Texas General Land Office for the Community Development Block Grant-Mitigation grant funding. Director Alexander seconded the motion, which carried unanimously, following a roll call of the Board of Directors.

7. BRIEFINGS AND PRESENTATIONS

Recognition and appreciation of Mark Smith's contributions upon his retirement

The Board of Directors and staff recognized Mr. Smith's accomplishments and contributions during his ten-year tenure with the Authority.

8. EXECUTIVE SESSION

The meeting was convened in executive session at 9:57 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 1. Litigation related to Hurricane Harvey;
 2. Litigation related to GRP water line breaks (Line Segments W2A and W2B); and
 3. Expedited Declaratory Judgement Act litigation and other litigation related to GRP.

9. RECONVENE IN OPEN SESSION

The meeting was called into open session at 10:38 p.m. A roll call of the Board of Directors was taken and determined that a quorum of the Board was present.

10. ANNOUNCEMENTS / FUTURE AGENDA

Mr. Tisdale announced that the next San Jacinto River Authority Regular Board Meeting will be held on October 22, 2020.

11. ADJOURN

Without objection, the meeting was adjourned at 10:39 a.m.



Kaaren Cambio
Secretary, Board of Directors