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**ADDENDUM NO. 1
RFQ # 20-0086**

Date: July 27, 2020
To: All Interested Parties
From: Cheryl K. Turney, C.P.M, Purchasing Manager
Re: **RFQ No. 20-0086 On-Call Civil Engineering Services**

The following additions, deletions, changes or clarifications to RFQ No. 20-0086 are hereby made a part of the originally issued documents for the above referenced project as fully and as completely as though the same were included therein.

Question:

In reference to the subject RFQ and regarding the second to last sentence in Section VI Scope of Work on page 9, would you clarify whether the SJRA will provide the survey and geotechnical support services, if needed, or should responders include those services in our response document?

Response:

SJRA has separate geotechnical and survey consultants under contract; however, depending upon the assignment, SJRA may desire the On-Call Civil Engineering Firm(s) to provide geotechnical and survey services as part of their team for specific project assignments. Respondents are not required to include geotechnical and survey team members, but may elect to do so in their response. If either in-house or subconsultant geotechnical and survey team members are included in the Response, SJRA will evaluate them as part of Support Services.

Question:

For RFQ#20-0086, is the San Jacinto River Authority expecting prime firms to submit as teams (with subconsultants) or do you expect this to be a firm-by-firm submission (without subconsultants)?

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Response:

Prime firms are not required to submit with subconsultants but may choose to do so to complement what the team can offer SJRA. Any subconsultants that are submitted will be evaluated as part of Support Services. Teams do not have to offer all services indicated in the list, but should be specific on what is available to SJRA from their team.

Question:

On February 24, 2020, our firm submitted an SOQ update to SJRA's original 2018 RFQ (RFQ 18-0059) for professional consulting services across several engineering and construction management sectors. Does SJRA intend to solicit shortlisted firms from the 2018 RFQ through FY 2023 (August 31, 2023)? If so, will our firm's response to the current RFQ (20-0086) preclude us from future RFQ 18-0059 contract awards?

Response:

RFQ 18-0059 is no longer being utilized for consultant selection for new projects/contracts.

Question:

Section VI. Scope of Work indicates that SJRA may issue independent work orders for civil engineering assignments FY 2021 through FY 2023 for professional services across the listed sectors. Please clarify whether the selected firm will perform services in the listed sectors/areas of proficiency or manage the work of a team of consultants selected to perform those services.

Response:

It's anticipated the selected firm(s) would perform services in the listed sectors/areas of proficiency on one or more individual projects through FY2023. Prime firms are not required to submit with subconsultants but may choose to do so to complement what the team can offer SJRA. Any subconsultants that are submitted will be evaluated as part of Support Services. Teams do not have to offer all services indicated in the list, but should be specific on what is available to SJRA from their team. If SJRA contracts separately for services related to a specific project (such as geotechnical or survey), the selected firm(s) will not be required to manage the geotechnical or survey firm but may be asked to confirm scope and review work products as part of the selected firm's work order.

Question:

Section V. Background & Current Circumstances indicates that SJRA seeks to secure one or more consultants to serve in an on-call capacity for various civil engineering assignments as they arise through FY 2023. The most qualified consultants will be selected for either individual project assignments or a master PSA. Please clarify whether we should include only the services provided by our firm at this time, or are we required to include subconsultants to provide all the services listed in Section VI. Scope of Work of the RFQ.

Response:

Respondents may either submit the services that they can provide on their own or they may form a team to offer a more comprehensive suite of capabilities. In either case, please be specific which services your firm/team is capable of providing.

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Question:

Is it your intent, for RFQ #20-0086, for geotechnical engineering firms to be teamed with civil engineering firms or will you assign a geotechnical engineering firm (already pre-qualified from a previous On-Call Geo RFQ several months ago) to the selected civil engineer for a project?

Response:

SJRA has separate geotechnical and survey consultants under contract; however, depending upon the assignment, SJRA may desire the On-Call Civil Engineering Firm(s) to provide geotechnical and survey services as part of their team. Respondents are not required to include geotechnical and survey team members, but may elect to do so in their response. If either in-house or subconsultant geotechnical and survey team members are included in the Response, SJRA will evaluate them as part of Support Services.

Question:

My company is a certified SBE, WBE, DBE, and HUB offering environmental consulting and GIS support services. We are looking for subcontracting opportunities. Is it correct that there are no required SWMBE goals on this contract?

Response:

SJRA strives to ensure that all businesses, regardless of size, economic, social or ethnic status have an equal opportunity to participate in SJRA's procurement processes. SJRA is committed to promoting fair and equal opportunity for all businesses to supply the goods and services needed to support the mission and operations of the SJRA, and seeks to encourage the use of certified Historically Underutilized Businesses. There are no SWMBE goals for this contract.

Question:

Will SJRA have an interested vendor list specific to this contract opportunity (similar to a sign-in sheet at a pre-proposal meeting)?

Response:

SJRA does not currently maintain an interested vendor list specific to this contract opportunity. SJRA is in the process of procuring an electronic procurement system that will allow this for future opportunities.

Question:

We just wanted to confirm that an electronic submission is fine? (we noticed it said hard copies were not required but just wanted to confirm since the "location for delivery" was mentioned)

Response:

Yes, this solicitation has electronic submission only due to COVID-19. A single PDF file may be emailed to cturney@sjra.net. Hard copies are not required.

Question:

Please confirm that these are all the forms required to respond: (1) IX. Certification and Acknowledgment and (2) Form 1295

Response:

Submittals must include the Certification and Acknowledgment form as well as signed copies of any Addenda. Form 1295 must only be submitted by the successful firm(s) prior to executing a contract with SJRA.

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Question:

Is a Form CIQ required as well?

Response:

Section 176.006 of the Local Government Code stipulates *when* Form CIQ is required from a vendor when submitting a response to a request for proposals/qualifications. If a vendor is required by Section 176.006 to submit Form CIQ, then it must be provided with the response to this solicitation. If a vendor is not required to submit Form CIQ per Section 176.006, then no form is required with the response to this RFQ. All selected firm(s), regardless of Conflict of Interest status, will be required to submit Form CIQ pursuant to Article 4.5 of SJRA's Professional Services Agreement prior to contract execution.

Question:

Are there any specific formatting requirements (i.e. font type/size/spacing) for the SOQ deliverables?

Response:

There are no specific formatting requirements other than the page limit. Please keep submittal including all text and graphics legible when printed (large enough margin to read all text when printed, font size legible when printed, reasonable spacing when printed).

All provisions which are not so amended or supplemented remain in full force and effect.

Please acknowledge receipt of this addendum with signature and date and return with completed Proposal/Quotation. Failure to do so may cause your Proposal to be considered non-responsive.

Receipt of this Addendum No. 1 is hereby acknowledged

Authorized Signature

Date

Company Name