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**ADDENDUM NO. 1
RFQ # 20-0085**

Date: July 20, 2020
To: All Interested Parties
From: Cheryl K. Turney, C.P.M, Purchasing Manager
Re: **RFQ No. 20-0085 Material Testing Services**

The following additions, deletions, changes or clarifications to RFQ No. 20-0085 are hereby made a part of the originally issued documents for the above referenced project as fully and as completely as though the same were included therein.

Question:

Page 11, Submission Requirements bullet "F": Are firms to list only projects completed directly with SJRA as the direct client? Are we able to list projects completed in the jurisdiction of the SJRA (i.e. Lake Conroe, Bear Branch Reservoir, etc.)

Response:

Responses to Item VII: Submission Requirements, Bullet F should only include past SJRA projects where SJRA was the direct client. Responses to Item VII: Submission Requirements, Bullet E may include other projects relevant to the work at SJRA.

Question:

Is it okay to place the Certification at the end of the package under Appendix A?

Response:

Yes, the certification may come at the end of the package under Appendix A.

Question:

I noticed that 10 points are awarded for past SJRA specific projects – if we have yet to perform work directly for SJRA can we still submit and receive (partial?) points? Or are all 10 points directly related to SJRA work?

Response:

Respondents will be awarded up to 10 points for successful past performance with SJRA on similar services within the past 5 years. Points will be awarded based upon proven performance as witnessed by SJRA, not just completion of the project. Respondents who have not done past work with SJRA are not precluded from submitting on this RFQ, and are encouraged to submit.

Question:

How many firms will be given contracts?

Response:

SJRA will determine this once the submittals are evaluated. SJRA will likely issue more than one master professional services agreement to provide materials testing services over the 3-yr period listed in the RFQ. SJRA may also issue individual, project-specific professional services agreements.

Question:

Who is/are the incumbent firms?

Response:

SJRA does not currently have a master professional services agreement with any one firm for materials testing services. Historically, firms have been individually selected for each project.

Question:

Section IV. M. says "All required Certificates of Insurance and endorsements will be required before contract award". Does that mean that a COI should be attached to our response, or once the Firm is notified of the award?

Response:

Certificates of insurance (COIs) do not need to be submitted in the RFQ Response. The selected firm(s)' COI must be provided after notification of award, prior to execution of a contract.

Question:

Back in 2018, SJRA issued a similar RFQ for the same services (RFQ18-0054) and we are wondering if the subject new RFQ is to replace the one back in 2018.

Response:

SJRA is no longer awarding new contracts from RFQ No. 18-0054.

Question:

Page 10, Submission Requirements bullet "B": Please confirm that the Project Manager has to be a licensed engineer for the Materials Testing contract. We were initially going to submit our Construction Services Project Manager (not a registered engineer).

Response:

The project manager does not have to be a licensed engineer, but the firm must have a licensed professional on the organization chart. If a respondent's project manager is not licensed, please provide a "lead technical professional" with those qualifications. Information on the lead technical professional may either be placed within a firm's response to Section B for project manager or Section D for support personnel and must still meet the page limitations.

All provisions which are not so amended or supplemented remain in full force and effect.

Please acknowledge receipt of this addendum with signature and date and return with completed Proposal. Failure to do so may cause your Proposal to be considered non-responsive.

Receipt of this Addendum No. 1 is hereby acknowledged

Authorized Signature

Date

Company Name