

REVISED SOLICITATION CHECKLIST

| Check when Completed | Task to be Completed by Respondent |
|----------------------|---|
| | Review Exhibit “A” – Professional Services Agreement |
| | Review Exhibit “B” – Disadvantaged Business Forms and Guidance – Required for Submission |
| | Cover sheet |
| | Solicitation number |
| | Solicitation name |
| | Team name |
| | Solicitation Checklist |
| | Document how team meets minimum qualifications (see requirements in Item #4) |
| | Provide Statement of Qualifications and detail to support evaluation criteria |
| | Attachment A – Business Overview and Questionnaire Form |
| | Attachment B – Submission Exceptions Form |
| | Attachment C – Schedule and Budget Compliance Forms |
| | Attachment D – References |
| | Attachment E – Conflict of Interest Form – with signature |
| | Attachment F – Verification Company does not Boycott Israel |
| | Attachment G – Texas Government Code 2252.152 Certification |
| | Attachment H – Federal Debarment Certification Form |
| | Attachment I – Acknowledgment, with Addenda acknowledgment |
| | ADD: Include TWDB-0216 and TWDB-0217 Forms and Certifications of the firms solicited |
| | Hard Copy Submission: SJRA requires three (3) hard copies. |
| | Electronic Copy: SJRA requires submission of one (1) electronic PDF copy via USB flash drive (memory data stick) |

Submit response, with plain section dividers marking each section, in the following order:

| Order for Submission | Document |
|----------------------|---|
| 1 | Cover Sheet and Submission Materials |
| 2 | Transmittal Letter |
| 3 | Completed Solicitation Checklist |
| 4 | Attachment A – Business Overview and Questionnaire Form |
| 5 | Attachment B – Submission Exceptions Form |
| 6 | Attachment C – Schedule and Budget Compliance Forms |
| 7 | Attachment D – References |
| 8 | Attachment E – Conflict of Interest Form |
| 9 | Attachment F – Verification Company does not Boycott Israel |
| 10 | Attachment G – Texas Government Code 2252.152 Certification |
| 11 | Attachment H – Federal Debarment Certification Form |
| 12 | Attachment I – Acknowledgment, with Addenda acknowledgment |
| 13 | ADD: Two Forms TWDB-0216 and TWDB-0217 and Certifications of the firms solicited |
| 14 | Sub-items #7-13 of Item #11 |