

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MARCH 26, 2020**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., March 26, 2020, at the Jacinto River Authority General and Administration Building, a notice of said meeting was posted as required by law. Pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas, the San Jacinto River Authority Board of Directors meeting was held via publicly accessible webinar/telephone conference. A roll call of the Board of Directors was taken and President Lloyd Tisdale, Vice-President Ronnie Anderson, Treasurer Mark Micheletti, Secretary Kaaren Cambio, and Board Member Jim Alexander participated remotely via webinar. Assistant Secretary Ed Boulware participated in person and Board Member Brenda Cooper was absent. Jace Houston, General Manager; Ron Kelling, Deputy General Manager; Tom Michel, Director of Financial and Administrative Services; Chuck Gilman, Director of Water Resources and Flood Management; Cynthia Bowman, Administrative Services Manager; and Matt Barrett, Flood Management Division Engineer participated in person; while Heather Ramsey-Cook, Director of Communications and Public Affairs, Pam Steiger, Controller; and Mitchell Page, General Counsel participated remotely via webinar.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. PUBLIC COMMENTS

There were no public comments.

3. DIVISION UPDATES

G & A:

Mr. Houston discussed continuity of business and operations during the Covid-19 pandemic.

4. CONSENT AGENDA

Mr. Boulware made a specific inquiry related to the financials. Mr. Michel, Ms. Steiger, and Mr. Gilman provided information relative to the inquiry. Mr. Anderson made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Mr. Micheletti and carried unanimously, following a roll call of the Board of Directors.

G&A

a. Unaudited Financials for the Months of January and February, 2020

Approve the unaudited financials for the months of January and February, 2020.

b. Quarterly Investment Report for the Quarter Ended February 29, 2020

Approve the Quarterly Investment Report for the Quarter Ended February 29, 2020.

c. Resolution Adopting 2020 Prevailing Wage Rate Scales for Construction Projects

Approve the annual survey of wage rate scales and adopt Resolution No. 2020-R-04, of the San Jacinto River Authority Board of Directors adopting the 2020 prevailing wage rate scales for construction projects.

d. Amendment No. 1 to Work Order No. 1 for Wastewater Treatment Facility No. 1 Aeration Basin Nos. 1 and 2 Replacement

Authorize the General Manager to execute Amendment No. 1 to Work Order No. 1, with KIT Professionals, Inc., for final design services for Wastewater Treatment Facility No. 1 Aeration Basin Nos. 1 and 2 Replacement in The Woodlands.

e. Work Order No. 2 for Wastewater Treatment Facility No. 2 Odor Study

Authorize the General Manager to execute Work Order No. 2 with Perkins Engineering Consultants, Inc., in an amount not to exceed \$41,673, for professional engineering services for Wastewater Treatment Facility No. 2 Odor Study in The Woodlands.

f. Professional Services Agreement and Work Order No. 1 for Westside Diversion Channel Improvements

Authorize the General Manager to execute a professional services agreement and Work Order No. 1 with Freese and Nichols, Inc., in an amount not to exceed \$155,662, for final design services for Westside Diversion Channel Improvements for Lake Conroe.

5. REGULAR AGENDA

Matt Barrett, Flood Management Division Engineer, provided information related to the Conceptual Design of the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project. He explained that the goals are to investigate the feasibility of constructing one or more “sand traps” along the West and/or East Forks of the San Jacinto River; to seek public/private partnership with Aggregate Production Operations along San Jacinto River for operation and maintenance of sand trap(s); and to reduce future sedimentation accumulation to reduce risk of flooding. He then discussed that the tasks for the project would identify and evaluate potential sediment trap locations; develop conceptual sand trap solutions; determine downstream benefits of solutions; and provide recommendations for path forward (design). Mr. Barrett provided information related to the partnerships with Harris County Flood Control District and Texas A&M University at Galveston. Discussion ensued. Mr. Anderson made a motion to approve items 5a1 and 5a2. The motion was seconded by Mr. Micheletti and carried unanimously following a roll call of the Board of Directors.

a. FLOOD MANAGEMENT

1. Interlocal Agreement with Harris County Flood Control District for Conceptual Design of the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project

Authorize the General Manager to negotiate and execute an Interlocal Agreement with the Harris County Flood Control District for the Conceptual Design of the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project for Flood Management.

2. Professional Services Agreement and Work Order No. 1 for Conceptual Design of the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project

Authorize the General Manager to negotiate and execute a professional services agreement and Work Order No. 1 with Freese and Nichols, Inc., in an amount not to exceed \$257,640.30, for the Conceptual Design of the San Jacinto River and Tributaries Sediment Removal and Sand Trap Development Project for Flood Management.

6. BRIEFINGS AND PRESENTATIONS

- a. Presentation of Annual Energy Report for period September 1, 2018, through August 31, 2019.

Mr. Houston presented information related to the Annual Energy Report for period September 1, 2018, through August 31, 2019, as required by law.

7. ANNOUNCEMENTS / FUTURE AGENDA

Mr. Tisdale announced that the next San Jacinto River Authority Board Meeting would take place on April 23, 2020.

8. ADJOURN

Mr. Anderson made a motion to adjourn the meeting. Mr. Micheletti seconded the motion, and with no objection, the meeting was adjourned at 8:44 a.m.


 Kaaren Cambio
 Secretary, Board of Directors

