

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MARCH 28, 2019**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., March 28, 2019, at the San Jacinto River Authority General and Administration Building, a notice of said meeting was posted as required by law. President Lloyd Tisdale, Vice-President Ronnie Anderson, Treasurer Mark Micheletti, Secretary Kaaren Cambio, and Board Members Brenda Cooper and Jim Alexander were present. Assistant Secretary Ed Boulware was absent. General Manager Jace Houston, Deputy General Manager Ron Kelling, Director of Financial and Administrative Services Tom Michel, Director of Water Resources and Flood Management Chuck Gilman, Director of Communications and Public Affairs Heather Ramsey Cook, GRP Division Manager Mark Smith, Lake Conroe Division Manager Bret Raley, Highlands Division Manager Kimberly Wright, Administrative Services Manager Cynthia Bowman, and General Counsel Mitchell Page were in attendance.

1. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Mr. Alexander.

3. PUBLIC COMMENTS

There were no public comments.

4. DIVISION UPDATES

a. G & A:

Mr. Houston provided an update of the following recently attended meetings and/or events: the Texas Water Supply Partners; the Texas Water Foundation; the Rotary Club of Baytown; and Texas Water Day at the Capitol.

b. G & A:

Ms. Cook reported on attendance at the Lake Houston Area Recovery Task Force meeting, the Baytown State of the City, the Conroe State of the City, and Texas Water Day at the Capitol. Ms. Cook also reported on several media mentions that occurred during recent weeks.

c. G & A:

Mr. Michel provided an update related to the budget development process and provided information related to the monthly financials.

d. Woodlands:

No update was provided by the Woodlands Division.

e. GRP:

No update was provided by the GRP Division.

f. Lake Conroe:

Mr. Raley provided an update related to the Lake Conroe dam crest repairs, explaining that the project is progressing as expected and that the contractor is optimistic about an early completion date.

g. Highlands:

Highland Division Manager Kimberly Wright and SCADA I&C Manager Matt Volna presented information related to a joint effort between the Highlands Division and the SCADA I&C Department to implement SCADA at the Highlands Reservoir, the South Canal, and the East Canal.

h. Flood Management:

Mr. Gilman provided updates regarding the West Fork San Jacinto River dredging project and the regional flood study with Harris County Flood Control District.

5. CONSENT AGENDA

Ms. Cambio made a motion to approve the consent agenda as recommended. The motion was seconded by Mr. Alexander and carried unanimously.

a. Approval of Minutes

Approve minutes of Regular Meeting of February 28, 2019.

b. Unaudited Financials for the Month of February, 2019

Approve the unaudited financials for the month of February, 2019.

c. Quarterly Investment Report for the Quarter Ended February 28, 2019

Approve the Quarterly Investment Report for the Quarter Ended February 28, 2019.

d. Lake Conroe Surplus Property

Declare to be surplus and authorize the disposal of three tracts of land totaling 0.103 acres of real property located in the Collard E. Survey, A-0007, near Willis, Texas, and authorize the General Manager to execute all necessary documents to complete the transaction.

1. BRIEFINGS AND PRESENTATIONS

a. Presentation of the San Jacinto River Authority's Management Audit.

Mr. Michael Del Toro of ABIP presented the results of the management audit conducted in 2018. He explained the various requirements set out by the Texas Commission on Environmental Quality which focuses on identifying, reviewing, assessing, and evaluating management processes, controls, and accountability. He stated that information was obtained principally by inquiries of

the San Jacinto River Authority Board and personnel, inspection of certain administrative manuals and reports, and observation of the facilities and operational functions. Mr. Del Toro concluded that they did not find any management process control deficiencies as a result of the procedures.

8. EXECUTIVE SESSION

The meeting was called into Executive Session at 8:37 a.m., under the authority of the Texas Government Code, Section 551.071, consultation with the Authority's attorney.

9. RECONVENE IN OPEN SESSION FOR ACTION FOLLOWING EXECUTIVE SESSION

The meeting was reconvened in open session at 10:29 a.m. No action was taken regarding the items discussed in executive session.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Board of Directors meeting will take place on April 25, 2019.

11. ADJOURN

Without objection, the meeting was adjourned at 10:30 a.m.



Ed Boulware for

Kaaren Cambio
Secretary, Board of Directors