

**GRP Review Committee
Minutes of Regular Meeting
October 23, 2017**

The San Jacinto River Authority (SJRA) GRP Review Committee meeting was held at 11:30 a.m., August 21, 2017, at the San Jacinto River Authority GRP Division Operations Building located at 11998 Pine Valley Drive, Conroe, Texas, 77304. Notice of said meeting was duly posted per GRP Contract requirements. Committee members Jackie Chance, Joe Sherwin, Kerry Masson and Melanie White were present. GRP Division Manager Mark Smith, Senior O&M Utility Manager Don Sarich, Compliance & Administrative Manager Matt Corley, Deputy General Manager Ron Kelling, Technical Services Manager Steve Fenney, Administrative Assistants Lisa Yohner and Tina Felkai and General Counsel Mitchell Page were in attendance.

1. CALL TO ORDER

The meeting was called to order at 11:40 a.m.

2. PUBLIC COMMENTS (maximum of 3 minutes per speaker)

Mr. Robert Jackawski addressed the Review Committee regarding the flooding event. The committee informed him that he was at the wrong meeting. They gave him the date and time of the SJRA Board Meeting.

Mr. Kent Maggart addressed the Review Committee regarding decreased flow of surface water to The Woodlands Receiving Facility. Mr. Maggart wanted to know with the decrease in flow did our revenue decrease. Mr. Smith stated he would look at revenue reports. Mr. Maggart stated that he was still charged the same rate. The Committee informed Mr. Maggart that the WJPA sets the rate that he is billed for combined raw water and surface water, not the GRP.

3. APPROVAL OF MINUTES

Mr. Masson indicated that the minutes of the GRP Review Committee meeting on August 21, 2017 were before the Committee for consideration. Motion was made by Mr. Chance, seconded by Ms. White, and motion was unanimously approved.

4. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON OCTOBER 26, 2017

No items for consideration this month.

5. UPDATE REGARDING GRP DIVISION

a. Compliance and Customer Service Update

Ms. Felkai, Administrative Assistant, gave a presentation of the new GRP quarterly report that will be going out to the Participants. Ms. Felkai has stated that they will be working on a new contact list for all Participants and the quarterly report will be posted on the GRP's website.

b. Operations Update

Mr. Sarich, Senior O&M Utility Manager, presented an operations update. Mr. Sarich

started with an update on the TTHM levels at Water Receiving Plant No. 2 located in The Woodlands. GRP and The Woodlands staff have been testing water samples and collecting data. A Consultant was brought in to review the data and make recommendations. The Consultant has provided four (4) areas that can be adjusted to help with the TTHM levels.

- Increase EST circulation by lowering operating level controls.
- Reduce chlorine dosing at water plant.
- Reduce residual time at Groundwater Plant by reducing Groundwater Storage Tanks (GST) volume.
- Reduce surface water blend ratio.

Going forward we will be investigating the addition of adding chlorine boosters along the transmission line. The GRP staff will present a final report to the Board of all the data collected on the TTHM's.

c. Financial Update

Mr. Corley, Compliance & Administrative Manager, presented the financial update. Mr. Corley provided that the total operating revenues for August were \$5,038,579 and operating revenues YTD were \$50,469,700, giving the GRP an unfavorable variance of (10%). Mr. Corley then provided that the total operating expenses for August were \$1,544,984 and operating expenses YTD were \$19,627,645, giving the GRP a favorable variance of 19%. Mr. Corley went on to provide that the cash balance as of August 31, 2017, was \$3,470,851 and the GRP had approximately 1.98 months of budgeted Operating Reserve.

6. DISCUSSION REGARDING FUTURE AGENDA ITEMS

Mr. Smith stated there are no pending projects. We are currently deferring all project until we can build up our operating reserves. At the December meeting, we will be seating the new GRP Committee member for the City of Conroe. In January, we will begin the budget process.

7. FUTURE MEETING SCHEDULE

- December 11, 2017
- January 22, 2018
- February 19, 2018
- March 19, 2018

8. ADJOURN

Without objection, the meeting was adjourned at 12:18 pm.


Matt Corley
Compliance & Administrative Manager


Mark Smith
GRP Administrator