



Interceptor Discharge Permit Application Instructions

Purpose of the Interceptor Discharge Permit Application:

The Interceptor Discharge Permit Application will be used to identify businesses in The Woodlands that require either a **grease trap** (10 gallons up to 100 gallons) and/or a **grease interceptor** (500 gallons and up).

All traps or interceptors should be sized and installed according to the "Guidance Document for Sizing and Installation of Interceptors" prepared by the San Jacinto River Authority (SJRA).

Instructions for Completing the Interceptor Discharge Permit Application:

All sections must be answered. If a question is not applicable, indicate so on the form. If multiple traps and/or interceptors, a separate Permit Application will be required for each one. Questions for completing the form may be directed to the San Jacinto River Authority, Environmental Department at (281)367-9511.

Section 1: General Information

Business Name: Legal business name.

Date of Application: Current date.

Business Address Where Interceptor is Located: Physical address of the business where the interceptor is located.

Utility Billing Account #: Woodlands Joint Powers Agency (WJPA) account number listed on your water bill.

Name of Responsible Person @ Site: Authorized person with decision making responsibilities. Example: The General Manager would be permitted to call for repairs and/or call a company to clean the grease trap/interceptor.

Email Address of Responsible Person @ Site: Person's email address that has the decision making responsibilities. Example: General Manager

Phone Number of Responsible Person @ Site: Person's phone number, (cell or business), that has decision making responsibilities. Example: General Manager

Business Owner/Corporation: Legal name of owner or corporation that rightfully owns the establishment.

Email Address of Business Owner/Corporation: Email address of owner or corporation that legally owns the establishment.

Phone Number of Business Owner/Corporation: Phone number of owner or corporation that legally owns the establishment.

Mailing Address of Business Owner/Corporation: Information required for reporting information and/or obtaining information or legal signatures.

Building Owner/Landlord: If the business does not own the building, provide the property owner/landlord.

Email Address of Building Owner/Landlord: Email address of building owner/landlord.

Phone Number of Building Owner/Landlord: Phone number (cell or business) of building owner/landlord.

Mailing Address of Building Owner/Landlord: Mailing address of building owner/landlord.

Responsible Business Owner/Landlord/Corporation of the Interceptor: The person(s) making final decisions when repairs and/or maintenance may be required to maintain, upgrade, etc., of the grease trap or interceptor at the place of business.

Primary Contact for Compliance: The person(s) making final decisions when repairs and/or maintenance may be required to maintain, upgrade, etc., of the grease trap or interceptor at the place of business.

Please Check One:

New Application: If the business is applying for a new permit for this location.

Renewal: If applying for a renewal, enter the previous permit number.

Replacement: If applying for a replacement, enter the current permit number and expiration.

Section 2: Type of Business

Please check type of business of the Permit that you will be applying under. If more than one trap at the business, a separate Application per trap is required.

If "OTHER" was selected, a description is required of the business.

Section 3: Menu

If applicable, please attach a copy of the business's menu for SJRA to keep on file.

Section 4: Type of Trap or Interceptor

Please check type of trap, if more than one trap, a separate Application for each trap is required.

If "OTHER", provide a description.

Section 5: Interceptor/Trap Manufacturer

Include manufacturer literature about the interceptor/trap for SJRA records.

Section 6: Facility/Interceptor/Trap Specifications

Include a site plan drawing of the business. Drawing to include physical features on the property, such as: building, parking area, trap location, landscape features, etc.

Section 7: Engineer's Plumbing Plan

Provide a copy of the engineers plumbing floor plan for the business. If the engineer's floor plan is not available, include a drawing of the Plumbing Floor Plan, example attached.

Section 8: Seating Capacity

Specify the seating capacity, including the bar area.

Section 9: Interceptor Information

Interceptor/Trap Capacity: Include the gallon size of the interceptor/trap. This information should be located on the literature/paper work from the manufacturer.

Pumping Schedule & Company: Include a pumping schedule, (at least every 90 days), and name of hauling establishment.

Section 10: Interceptor Drawing & Clean-Out

Include a drawing and photo of your interceptor, manhole covers, sample well or clean-out.

Signature Certification:

Please read and have the Primary Contact sign and date confirming all information and documentation is accurate to the best of their knowledge.

Submit the Interceptor Discharge Permit Application and attachments to **San Jacinto River Authority, Environmental Department, 2436 Sawdust Road, The Woodlands, Texas 77380.**