

**GRP REVIEW COMMITTEE  
MINUTES OF REGULAR MEETING  
SEPTEMBER 23, 2013**

A regular meeting of the San Jacinto River Authority GRP Review Committee was held at 12:00 p.m., September 23, 2013, at the San Jacinto River Authority G&A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Chairman Troy Morris and committee members Jackie Chance, Jason Miller, Mike Mooney, Art Faiello and Al Newton were present.

**1. CALL TO ORDER**

The meeting was called to order at 12:00 p.m.

**2. APPROVAL OF MINUTES**

Committee member Mooney made a motion to approve the minutes of August 19, 2013, with two corrections as mentioned by Chairman Morris. The motion was seconded by Committee member Faiello, with all present voting aye,

**3. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD ON SEPTEMBER 26, 2013:**

GRP Division Manager Mark Smith presented information regarding items 3 a through 3 c.

- a. Consider authorizing General Manager to execute Amendment No. 3 to Work Order No. 2 for land/easement acquisition support services for the GRP Program
- b. Consider authorizing General Manager to approve additional expenditures for legal representation, including professional appraisal services, for land/easement acquisition for the GRP Program
- c. Consider authorizing General Manager to approve Amendment No. 4 to Professional Services Agreement for land/easement acquisition support for the GRP Program

Committee member Newton made a motion to recommend approval of items 3 a through 3 c, with a second from Committee member Chance. The motion passed unanimously to recommend the items for approval by the SJRA Board of Directors.

GRP Division Manager then presented information regarding items 3 d through 3 n.

- d. Consider authorizing General Manager to execute Work Order No. 9 for Preliminary and Final Design, Procurement, Topographic Survey, Metes and Bounds, and Geotechnical Investigation of Communications Conduit and Ground Boxes for GRP Program
- e. Consider authorizing General Manager to execute Construction Contract for Surface Water Transmission Line Segment C2 for the GRP Program
- f. Consider authorizing General Manager to execute Work Order No. 7 for Construction Phase Services during the Construction of Surface Water Transmission Line Segment C2 for the GRP Program

- g. Consider authorizing General Manager to execute Construction Contract for Surface Water Transmission Line Segment C3 for the GRP Program
- h. Consider authorizing General Manager to execute Work Order No. 6 for Construction Phase Services during the Construction of Surface Water Transmission Line Segment C3 for the GRP Program
- i. Consider authorizing General Manager to execute Construction Contract for Surface Water Transmission Line Segment C4 for the GRP Program
- j. Consider authorizing General Manager to execute Work Order No. 6 for Construction Phase Services during the Construction of Surface Water Transmission Line Segment C4 for the GRP Program
- k. Consider authorizing General Manager to execute Construction Contract for Surface Water Transmission Line Segment W4 for the GRP Program
- l. Consider authorizing General Manager to execute Work Order No. 6 for Construction Phase Services during the Construction of Surface Water Transmission Line Segment W4 for the GRP Program
- m. Consider authorizing General Manager to execute Construction Contract for Surface Water Transmission North Water Receiving Facilities for the GRP Program
- n. Consider authorizing General Manager to execute Work Order No. 6 for Construction Phase Services during the Construction of Surface Water Transmission North Water Receiving Facilities for the GRP Program

Committee member Faiello made a motion to recommend approval of items 3 d through 3 n. The motion was seconded by Committee member Mooney and passed unanimously to recommend the items for approval by the SJRA Board of Directors.

Mr. Smith presented information with regard to item 3 o, stating that the consultant will develop a utility financial planning and rate model for the GRP Division.

- o. Consider authorizing General Manager to execute Professional Services Agreement and Work Order No. 1 for GRP Rate Study for the GRP Program

Committee member Faiello moved to recommend approval with a second from Committee member Newton. The motion passed with all present voting aye to recommend the item for approval by the SJRA Board of Directors.

#### **4. UPDATE REGARDING GRP DIVISION**

Construction Manager Phil Smith updated the committee on the current Surface Water Facilities construction project. Project Manager Doug Haude also updated the committee on the current Transmission Line System construction projects. Mr. Mark Smith gave an overview of the GRP Monthly Report for August. He also stated that SJRA staff continued to visit merchants informing them of upcoming construction in the area.

**5. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

Mr. Smith stated that MUD 99/115 supplemental agreement will be coming before the committee possibly next month. Also mentioned was an upcoming request from MSEC to increase the daily rate of water supplied by SJRA in the near future. The upcoming election and next month's compliance report by Compliance Supervisor Matt Corley was also mentioned.

**6. DISCUSSION REGARDING FUTURE MEETING SCHEDULE**

It was announced that the upcoming GRP Review Committee meetings would be held on the following dates: October 28, 2013, and December 9, 2013.

**7. ADJOURN**

With no objection, the meeting was adjourned at 1:10 p.m.

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Cynthia A. Bowman  
Executive Administrative Specialist

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Mark Smith  
GRP Program Administrator