

**GRP REVIEW COMMITTEE  
MINUTES OF REGULAR MEETING  
MAY 20, 2013**

The GRP Review committee held a regular meeting on the 20<sup>th</sup> day of May, 2013, at the San Jacinto River Authority, G & A Building located at 1577 Dam Site Road, Conroe, Texas, 77304. A notice of said meeting was posted at least 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Troy Morris and Committee members Al Newton, Jackie Chance, Dean Towery were present. Committee members Arthur Faiello and Mike Mooney were absent. Other SJRA staff members in attendance were Ron Kelling, Mark Smith, Cynthia Bowman, Matt Corley, Ross Sherrod, Hector Ortiz, Steve Fenney, Doug Haude, Pat Gunter, Phil Smith, Bob Hill, Barry Shoemake, Davies Mtundu, Ronda Trow, and Victor Murillo.

**1. CALL TO ORDER**

The meeting was called to order at 12:00 p.m.

**2. APPROVAL OF MINUTES**

Committee member Newton moved approval of the minutes of the April 22, 2013, with a second from Committee member Towery. The motion carried with all present voting aye.

**3. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD ON MAY 23, 2013:**

GRP Program Administrator Mark Smith presented information regarding items 3a through 3h. Concern was expressed by the committee with regard to item 3f, stating that coordination efforts between the school and contractors be a priority in order to alleviate traffic issues while school is in session. It was stated that the construction on Surface Water Transmission Line, Segment W2A, will begin and be complete in 2014, but in particular, construction in front of said school will be during the summer months to avoid construction during the school year in that area.

- a. Consider authorizing General Manager to execute Work Order No. 2 for Archaeological Survey and Metes and Bounds for 16" Well Collection Line from Water Well Nos. 9 and 10 to Kuykendahl Road.
- b. Consider authorizing General Manager to execute Amendment No. 1 to Work Order No. 3 for revisions to Metes and Bounds along Surface Water Transmission Line Segment C2 for the GRP Program.
- c. Consider authorizing General Manager to execute construction contract for Surface Water Transmission Line Segment T3 for the GRP Program.
- d. Consider authorizing General Manager to execute Work Order No. 7 for construction phase services by design consultant during construction of Surface Water Transmission Line Segment T3 for the GRP Program.
- e. Consider authorizing General Manager to execute construction contract for Surface Water Transmission Line Segment W2A for the GRP Program.
- f. Consider authorizing General Manager to execute Work Order No. 6 for construction phase services by design consultant during construction of Surface Water Transmission Line Segment W2A for the GRP Program.

- g. Consider authorizing General Manager to execute Amendment No. 1 to Work Order No. 3 for professional engineering services for the Water Receiving Facilities for the GRP Program.
- h. Consider authorizing General Manager to execute Work Order No. 8 for program management consulting services for GRP Program.

Committee member Towery moved approval of items 3a through 3h. The motion was seconded by Committee member Newton and carried unanimously to recommend the items for approval by the SJRA Board of Directors.

**4. DISCUSSION REGARDING THE PROPOSED WASTEWATER TREATMENT PLANT REIMBURSEMENT POLICY**

Mr. Smith presented information regarding the proposed wastewater treatment plant reimbursement policy. He stated that a study was done and data was gathered regarding the possibility that the change from groundwater to surface water would result in reduced alkalinity in the influent to the wastewater treatment plants. He further stated that the alkalinity reduction may impact wastewater treatment performance resulting in reduced nitrification capacity or unacceptable low effluent pH levels, therefore the proposed policy allows for a process and procedure for SJRA participants currently receiving surface water, to be reimbursed for the costs to design and construct a chemical feed system at their wastewater treatment plant(s). After further discussion, the board unanimously agreed that SJRA GRP staff move forward with procedures to place the proposed wastewater treatment plant reimbursement policy on the SJRA Board of Directors agenda in the upcoming months.

**5. UPDATE REGARDING GRP DIVISION**

Construction Manager Phil Smith presented information regarding the construction progress of the surface water facility, raw water intake and pump station, high service pump station, ground storage tanks, water treatment plant, and the surface water transmission system, stating that heavy construction will begin very soon. Mr. Mark Smith stated that SJRA staff is continuing in its efforts with regards to public outreach by providing construction updates, construction brochures, and attending meetings with HOAs, participants, etc.

**6. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

Mr. Smith stated that in June, the GRP Fiscal Year 2014 budget and the Texas Water Development Board bond item would be on the agenda for recommendation to the SJRA Board. It was also mentioned that the WWTP reimbursement policy would be forthcoming in the next few months.

**7. DISCUSSION REGARDING FUTURE MEETING SCHEDULE**

It was announced that the next GRP Review Committee meeting will be held on Monday, June 24, 2013, at 12:00 p.m.

**8. ADJOURN**

Committee member Towery moved to adjourn the meeting. The motion was seconded by Committee member Newton with all present voting aye.

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Cynthia A. Bowman  
Executive Administrative Specialist

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Mark Smith  
GRP Program Administrator