

**GRP Review Committee
Minutes of Regular Meeting
February 24, 2014**

The San Jacinto River Authority GRP Review Committee meeting was held at 12:00 p.m., February 24, 2014, at the San Jacinto River Authority G&A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Committee Chair Troy Morris and Committee members Jackie W. Chance, Sr., Mike Mooney, Jason Miller and Al Newton were present. Committee member Arthur Faiello was absent.

1. CALL TO ORDER

Committee Chair Morris called the meeting to order at 12:00 p.m.

2. APPROVAL OF MINUTES

Committee member Chance moved approval of the minutes of regular meeting of January 21, 2014. The motion was seconded by Committee member Miller, with all present voting aye.

3. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD ON FEBRUARY 27, 2014:

Mark Smith, GRP Administrator presented information regarding items 3 a through 3 b

- a. Consider authorizing General Manager to execute Amendment No. 4 to Work Order No. 2 for land/easement acquisition support services for the GRP Program
- b. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract as presented and authorize the execution of same by the General Manager. Mr. Smith explained that if approved, letters of assurance would be sent to Lone Star Groundwater Conservation District with regard to TenarisConroe and East Montgomery County MUD No. 7.

Committee member Newton made a motion to recommend approval of items 3 a and 3 b, with a second from Committee member Mooney. The motion passed with all present voting aye, to recommend the items for approval by the SJRA Board of Directors.

Mr. Smith then presented information regarding items 3 c through 3 h

- c. Consider authorizing General Manager to execute Supplemental Agreement with Montgomery County MUD 99/115 for early connection
- d. Consider authorizing General Manager to execute a Professional Services Agreement and Work Order No. 1 for Preliminary Engineering of Surface Water Transmission Line, Segment W3C, for the GRP Program
- e. Consider authorizing General Manager to execute Work Order No. 2 for Survey and Subsurface Utility Exploration of Surface Water Transmission Line, Segment W3C, for the GRP Program

- f. Consider authorizing General Manager to execute Work Order No. 3 for Environmental Study of Surface Water Transmission Line, Segment W3C, for the GRP Program
- g. Consider authoring General Manager to execute Work Order No. 4 for Preliminary Engineering of Receiving Facility at Montgomery County MUD 99 Water Plant for the GRP Program
- h. Consider authorizing General Manager to execute a Professional Services Agreement and Work Order No. 1 for Support of Extension of GRP Program Delivery System

Mr. Smith explained that MUD 99's pace of development is faster than originally projected therefore is in need of the extension earlier than planned. He went on to explain that the supplemental agreement states that MUD 99 will supply the amount needed for engineering costs (\$469,000) with the caveat that if construction proceeds, that amount will be subtracted from MUD 99's portion of the construction costs (50%) and the GRP will fund the other half of the construction costs (50%). Mr. Smith also corrected the amount of engineering costs from \$468,000 to \$469,000. After further discussion, Committee member Mooney made a motion to recommend approval of items 3 c through 3 h, with a second from Committee member Miller. The motion passed with all present voting aye, to recommend the items for approval by the SJRA Board of Directors.

Mr. Smith went on to present information regarding item 3 i

- i. Consider authorizing General Manager to execute First Amendment to Utility Relocation Agreement with Consolidated Communications of Texas Company for utility relocation along Transmission Line Segment, T2 for the GRP Program. It was explained the Utility Relocation Agreement with Consolidated Communications was approved in December, 2012, and during the course of the work, additional lengths were identified raising the total cost of the relocation by an additional \$19,424.26.

Committee member Chance made a motion to recommend approval of item 3 i, with a second from Committee member Mooney. The motion passed with all present voting aye, to recommend the item for approval by the SJRA Board of Directors.

Finally, Mr. Smith presented information regarding item 3 j

- j. Consider authorizing General Manager to execute Work Order No. 2 for Phase II Feasibility Study of Catahoula Demonstration Well

Committee member Newton made a motion to recommend approval of item 3 j, with a second from Committee member Mooney. The motion passed with three ayes (Committee members Newton, Mooney and Miller) and one nay (Committee member Chance), to recommend the items for approval by the SJRA Board of Directors.

Mr. Smith went on to mention that items 3 k through 3 m, were not within the scope of the Review Committee to recommend approval to the SJRA Board of Directors, but wanted to inform the Review Committee of the following items going before the Board of Directors.

- k. Consider approval of Resolution Declaring the Existence of a Public Necessity for the Construction of Facilities for the Transportation, Distribution and Delivery of Water,

Including Reasonable and Necessary Appurtenances Thereto, and Authorizing the Acquisition, by Donation, Purchase, or Exercise of Power of Eminent Domain, of Property and Property Interests Necessary for such Facilities, Including Communication Facilities

- l. Consider authorizing General Manager to execute Engagement Letter Agreement for Legal Services related to Land Acquisition of Extension of GRP Program Delivery System
- m. Consider authorizing General Manager to execute Professional Services Agreement and Work Order No. 1 for Land Acquisition Support Services for Extension of GRP Program Delivery System

4. CONSIDER APPOINTMENT OF MEMBER TO LAKE CONROE WATERSHED PROTECTION PLAN STAKEHOLDER GROUP

It was explained that the Lake Conroe Division of SJRA is in the process of developing a required watershed protection plan and assistance from stakeholders are needed to look at ways of preserving the integrity of Lake Conroe. The Review Committee recommended that Art Faiello be appointed as the member to represent the GRP stakeholders, however Committee member Faiello was not present to accept the nomination. It was also discussed that an alternate member should be appointed in the event the primary member is unavailable for any reason. With Committee member Faiello not present, the Committee suggested that this action be brought back to the March meeting to officially appoint both members.

5. DISCUSSION REGARDING COMMENTS PROVIDED BY GRP REVIEW COMMITTEE REGARDING DRAFT WATER CONSERVATION AND DROUGHT CONTINGENCY PLANS

Mr. Smith explained that the Review Committee, after reviewing the draft water conservation and drought contingency plans, could submit comments at this time. Committee member Miller provided comments related to efforts by the City of Conroe regarding water conservation and drought contingency plans.

6. UPDATE REGARDING GRP DIVISION

Construction Manager Phil Smith presented an update regarding construction activities at GRP Surface Water Facilities. Operations and Maintenance Manager Hector Ortiz provide a brief overview of the water treatment flow process, and Project Manager Doug Haude presented information regarding transmission line segment construction progress. Compliance Technician Tina Felkai provided an update regarding the GRP Compliance Department and Mr. Mark Smith reported that the division is moving forward in staffing positions in anticipation of the Surface Water Facility start-up date.

7. DISCUSSION REGARDING FUTURE AGENDA ITEMS

Mr. Smith mentioned that possible future items for consideration will be the GRP Rate Study, approval of Water Conservation and Drought Contingency Plans, and Woodland Oaks extension project.

8. FUTURE MEETING SCHEDULE

March 24, 2014

April 21, 2014

May 19, 2014

9. ADJOURN

Without objection, the meeting was adjourned at 1:34 p.m.

Cynthia Bowman, TRMC, CMC
Division Administrative Manager

Mark Smith, P.E.
GRP Administrator