

**GRP Review Committee  
Minutes of Regular Meeting  
January 20, 2015**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., January 20, 2015, at the San Jacinto River Authority G & A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Committee members Troy Morris, Jason Miller, Al Newton, and Joe Sherwin were present.

**1. CALL TO ORDER**

The meeting was called to order at 11:49 a.m.

**2. PUBLIC COMMENTS (maximum of 3 minutes per speaker)**

There were no public comments.

**3. APPROVAL OF MINUTES**

Mr. Morris then indicated that the minutes of the GRP Review Committee meeting on December 8, 2015 were before the Committee for consideration. Motion was made by Mr. Miller, seconded by Mr. Newton and unanimously carried, to approve the minutes for the GRP Review Committee meeting as presented.

**4. SEATING OF GRP REVIEW COMMITTEE MEMBERS:**

- a. Declare GRP Review Committee Members
- b. Presentation on GRP Review Committee Charge
- c. Overview of Open Government Training
  - i. Open Meetings Act
  - ii. Public Information Act

GRP Division Manager, Mark Smith discussed open positions, and the recent election, and appointment per the GRP Contract. He announced that based on the results of the votes submitted by the governing body of the GRP Participants, Jackie Chance, Sr. was reelected by MUD's west of I-45 and Joe Sherwin by Cities Exclusive of the City of Conroe. He stated that Mike Mooney was reappointed by the Woodlands Joint Powers Agency. Mr. Smith gave an overview of the GRP Review Committee Charge as described in Section 2.10 of the GRP Contract, which discusses activities of the Review Committee. Mr. Smith provided Open Government Training information to the GRP Review Committee members, along with a memo from Mr. Mitchell Page summarizing the training requirements under the Open Meetings Act and the Public Information Act. Mr. Page explained that although the Review Committee does not constitute a public office for which open government training is required, the GRP Division is committed to operating under the Open Meetings Act and the Public Information Act.

Due to an internal assignment change with his current employer, Troy Morris, Chair then announced that he would be resigning as a Review Committee member representing private well owners and appointed by Lone Star Groundwater Conservation District. Mr. Smith discussed Mr. Morris and his contribution to the GRP Program and to the GRP Review Committee. He acknowledged Mr. Morris' service as Chair on the Review Committee and thanked him for his dedication and commitment. As members were absent from attendance, Mr. Smith stated that the election of a GRP Review Committee Chair would take place in February 2015.

**5. PARTICIPANT REQUESTS:**

- a. Point Aquarius
- b. Del Lago

Mr. Smith provided a brief overview of both scenarios with GRP Participants, Del Lago and Point Aquarius. He began with the request from Point Aquarius for financial relief from pumpage fees and the potential for financial relief for the blending of water. Continuing he described Del Lago's request to import water from a non-participant, instead of utilizing their wells. Mr. Smith expressed the need for a subcommittee to further discuss the pros and cons of the various options and the circumstances of each. Mr. Smith stated that per the contract document, Catahoula water is not billed by SJRA, however, a fee for imported water is stated.

After discussion, a subcommittee to further work with SJRA staff on future recommendations related to the Participants' requests for consideration was established. After a brief discussion, Jason Miller and Joe Sherwin were appointed to a subcommittee with Al Newton as an alternate. Mr. Page discussed the contract document referencing the provisions related to the waiver of pumpage fees to allow for more time and some economic relief while options are explored. Pat Riley, Director of Public Works with the City of Willis confirmed the current blending rate, the transition period, and current pumpage capabilities. Mr. Miller expressed support for the subcommittee and the development of a recommendation for the Review Committee's consideration. Mr. Smith requested that the subcommittee provide a recommendation by the February 23, 2015 meeting. He stated that related material would be provided for review and that a meeting among the subcommittee members and the Participants would be scheduled to further discuss. Mr. Page encouraged a prompt response from the Review Committee for the Participants.

**6. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON JANUARY 22, 2015:**

GRP Division Manager Mark Smith presented information regarding the following items:

- a. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager.

Moving on to the next item on the agenda, Mr. Smith discussed the previous approval of the Archdiocese of Galveston-Houston (Circle Lake Retreat Center) as a GRP Participant. Mr. Page explained their previous and current business structure and the inability in the past to identify a representative to sign their GRP Contract. He added that pumpage fees have been paid to date. Mr. Newton made a motion, seconded by Mr. Miller and unanimously approved, to recommend the execution of the GRP Contract for the Archdiocese of Galveston-Houston, as requested.

**7. UPDATE REGARDING GRP DIVISION**

Mr. Phil Smith, Construction Manager presented an update on construction through December 31, 2014. He discussed the ongoing activities for startup at the Raw Water Intake and Pump Station, including recent testing activities. He discussed the volume of materials required for the Granular Activated Carbon (GAC) process. In summary, Mr. Smith discussed dewatering activities and the ability for the expansion to three presses in the future.

Doug Haude, Project Manager then presented the update for the Surface Water Transmission System through December 31, 2014. Mr. Haude presented updated financial data, the project status for each of the transmission lines, Surface Water Receiving Facilities, Standpipe, and fiber optic communication and construction. He provided an update on traffic restoration in areas of construction. Mr. Miller inquired as to the development of a plan for testing the waterlines. Mr. Haude further addressed.

Referring to the *Monthly Progress Report* for November and December 2014, Mr. Smith presented an overview of the report to the Review Committee.

Mr. Smith continued with the *Annual Projections Revenue* presentation, including the estimated demands and allocations. He discussed the impact of rainfall versus demand and the various calculations utilized, along with the 2016 target. Discussion regarding demand ensued and the potential impact for the Participant(s). The availability of funding was presented. Mr. Kelling stated that many options were being considered. Mr. Morris confirmed the current raw water rates with staff. Mr. Smith confirmed the current rates, discussed the trend, and reiterated the need to evaluate demand projections yearly.

FAQ's for the Water Quality Campaign and the composition and roles of the Water Quality Team were discussed and further defined. Mr. Smith then proceeded with the *Water Quality* presentation that included topics related to the Watershed Protection Plan, safe drinking water, and the chemistry of delivered surface water, as it relates to water quality. Microfiltration details were discussed. He continued by briefly discussing the status of the Water Quality Campaign, including the branding and tagline usage for water quality. The *Quality at the Tap* FAQ was distributed to the Review Committee.

Mr. Page provided an update on the status of the Authority's financial advisors and the continued relationship with Jan Bartholomew and Ryan Nesmith with Baird.

**8. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

In closing and in preparation for upcoming agenda items, Mr. Kelling stated that a presentation on the Catahoula Study would be presented in February 2015.

**9. FUTURE MEETING SCHEDULE**

February 23, 2015

March 23, 2015

April 20, 2015

May 26, 2015

**10. ADJOURN**

Without objection, the meeting was adjourned at 1:03 p.m.



Kimberly Wright  
Division Administrative Manager



Mark Smith  
GRP Administrator