

**GRP Review Committee  
Minutes of Regular Meeting  
August 25, 2014**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., August 25, 2014, at the San Jacinto River Authority G & A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Committee Chairman Troy Morris and committee members Jackie W. Chance, Sr., Jason Miller, Mike Mooney, and Al Newton were present.

**1. CALL TO ORDER**

The meeting was called to order at 11:55 a.m.

**2. PUBLIC COMMENTS (maximum of 3 minutes per speaker)**

There were no public comments.

**3. APPROVAL OF MINUTES**

Mr. Miller moved approval of the minutes of the Regular meeting of July 21, 2014. Mr. Mooney seconded the motion and passed with all present voting aye.

**4. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON AUGUST 25, 2014:**

GRP Division Manager Mark Smith presented information regarding the following items:

a. Consider approval of Fiscal Year 2015 GRP Operating Budget.

Mr. Smith stated that no comments were received from the committee members regarding the budget. Discussion followed regarding various budgeted items, such as the expense for meter calibrations and staffing for operations. Mr. Morris briefly discussed the market band ranges for salaries and the establishment of same by a consultant. Mr. Chance inquired as to the options considered for training staff, including operators. Mr. Smith stated that the budget was based on conservative assumptions. Mr. Miller moved for approval of the Fiscal Year 2015 GRP Operating Budget. Mr. Newton seconded the motion and passed with all present voting aye.

b. Consider authorizing (i) GRP Administrator to execute Letter of Intent for reforestation of vegetation with the Woodlands Township, and (ii) General Manager to execute Interlocal Agreement with the Woodlands Township with the Woodlands Township upon approval of reforestation plan and costs therefor.

Mr. Smith provided a map indicating the various locations for reforestation. He discussed the intrusive activity during construction and the Memorandum of Understanding with Precinct 3 to address same. Mr. Mooney inquired as to the Authority's responsibility and Mr. Miller inquired as to the defined scope and the cost of same. Mr. Smith addressed all questions and concerns. Mr. Smith referred to the Letter of Intent to establish the feasibility of a comprehensive vegetation project and the development of an agreement to further establish the terms. Mr. Page discussed the Township's due diligence to choose contractors and that the agreement would allow the Township to utilize their own process to select a contractor(s) for the reforestation of vegetation. Mr. Chance moved for approval of the (i) GRP

Administrator to execute the Letter of Intent for reforestation of vegetation with the Woodlands Township, and (ii) General Manager to execute Interlocal Agreement with the Woodlands Township with the Woodlands Township upon approval of reforestation plan and costs therefor. Mr. Newton seconded the motion and passed with all present voting aye.

- c. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager.

There were no new Participant(s) for consideration this month.

## **5. UPDATE REGARDING GRP DIVISION**

Matt Corley, Customer Service and Compliance Supervisor presented the GRP Compliance update and noted that the approved Rate Order will go into effect on September 1, 2014. Mr. Corley stated that Mr. Page, legal counsel for the Authority, is reviewing communication to participants pertaining to the extension of time to May 1, 2015 for developing their water conservation and drought contingency plans. An overview of the GRP Compliance Status Report took place with discussion on the change in revenues, the reduction in pumpage, and the status of receivables, including the current delinquent accounts. Mr. Morris stated that the information presented in the report was sufficient and recognized the effort to produce same.

Phil Smith, Construction Manager then presented a construction update through July 24, 2014. Discussion on the placement of protection around the transformers at the High Service Pump Station took place. Mr. Smith confirmed that this would be addressed at some point in the future. He continued by discussing the construction progress, including the completion of the Operations Building in a couple of months. He discussed the structural leak testing plan for the various facilities, including the water conservation efforts and the related cost that were taken into consideration to perform the testing.

Doug Haude, Project Manager then presented an update on the Surface Water Line Transmission System through July 24, 2014. A discussion followed to update the committee members on the testing and procedures. Mr. Fenney, Technical Services Manager briefly addressed questions from the committee members regarding the Big Barn Fault and the use of expansion joints at multiple locations along the fault line. Mr. Mooney inquired as to the status of the Woodlands Waterway and Mr. Haude confirmed the completion of same. Mr. Haude continued by discussing the construction status of the Standpipe at the City of Conroe's Water Plant No. 21. In closing Mr. Kelling updated the Committee on the efforts of the SCADA Department.

Mr. Smith reported to the Committee that efforts continue in recruiting to fill operator positions at the Surface Water Facility. He also mentioned that ballots for contested positions (municipalities exclusive of the City of Conroe and conservation and reclamation districts, other than members of The Woodlands Joint Powers Agency, which are located primarily to the west of I-45) are due back to the GRP Administrator by November 1, 2014. He then updated the Committee on recent Public Relation meetings and activities.

**6. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

Mr. Smith stated that the following items will be presented in the upcoming months: Southern Montgomery County MUD and City of Conroe supplemental agreements to the GRP contracts and a work order for transient analysis.

**7. FUTURE MEETING SCHEDULE**

September 22, 2014

October 20, 2014

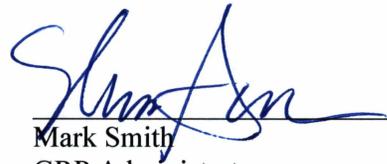
November – No Meeting

December 8, 2014

**8. ADJOURN**

Without objection, the meeting was adjourned at 12:35 p.m.

  
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Kimberly Wright  
Division Administrative Manager

  
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Mark Smith  
GRP Administrator