

**GRP Review Committee  
Minutes of Regular Meeting  
May 19, 2014**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., May 19, 2014, at the San Jacinto River Authority G&A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Committee Chairman Troy Morris and Committee members Jackie W. Chance, Sr., Mike Mooney, Jason Miller, and Al Newton were present.

**1. CALL TO ORDER**

Committee Chairman Morris called the meeting to order at 11:41 a.m.

**2. PUBLIC COMMENTS** (maximum of 3 minutes per speaker)

There were no public comments

**3. APPROVAL OF MINUTES**

Committee member Chance moved approval of the minutes of regular meeting of April 21, 2014. The motion was seconded by Committee member Miller, with all present voting aye.

**4. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD ON MAY 22, 2014:**

Mr. Smith presented information regarding items 4 a through 4 i

- a. Consider authorizing General Manager to execute Amendment No. 1 to Work Order No. 1 to include Staff Extension Services for Human Machine Interface (HMI) development and implementation for the GRP Program.
- b. Consider authorizing expenditure for Computerized Maintenance Management System (CMMS) for use by the Highlands, Lake Conroe, Woodlands, and GRP Divisions. It was stated that the GRP Division's portion of the total contract is \$350,000.
- c. Consider authorizing General Manager to execute Work Order No. 9 for Population of CMMS and development of an Electronic Operations Manual for Raw Water Intake and Pump Station at the GRP Surface Water Facilities.
- d. Consider authorizing General Manager to execute Work Order No. 18 for Population of CMMS and development of an Electronic Operations Manual for Water Treatment Plant at the GRP Surface Water Facilities
- e. Consider authorizing General Manager to execute Work Order No. 15 for Population of CMMS and development of an Electronic Operations Manual for High Service Pump Station and Ground Storage Facilities at the GRP Surface Water Facilities
- f. Consider authorizing General Manager to execute Professional Services Agreement and Work Order No. 1 for design of Instrumentation and Controls for GRP Segment W3C Receiving Facility for the GRP Program.
- g. Consider new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager. There were no new participants this month.
- h. Consider and act upon an amended Rate Order for GRP Participants.

- i. Consider and act upon Resolution confirming and creating funds for Groundwater Reduction Plan Division; establishing policies and procedures related to the use of such funds; and establishing policy related to the sufficiency of fees, rates and charges

Committee member Newton made a motion to recommend approval of items 4 a through 4 i, with a second from Committee member Mooney. The motion passed with all present voting aye, to recommend the items for approval by the SJRA Board of Directors.

- j. Consider authorizing General Manager to execute Change Order No. 3 to Standard Construction Contract for Surface Water Transmission Line, Segment T3, for the GRP Program. T3 is section at 1488

Deputy General Manager Ron Kelling and Legal Counsel Mitchell Page explained that this item has not yet been resolved as of this meeting, however it may potentially be resolved prior to the Board of Directors meeting on Thursday, May 22, 2014. It was stated that in the event the issue is resolved and if the Board of Directors approves the Change Order at that time, this item will be brought back to the Review Committee in June for ratification.

## **5. UPDATE REGARDING GRP DIVISION**

Mr. Smith presented the GRP Monthly Progress Report for the month of April. He informed the Committee that on May 13, 2014, as the water elevation of Lake Conroe reached 201.00 feet above mean sea level, SJRA released more water from Lake Conroe that week than will actually be used in an entire year when the surface water facility plant is fully functional. He reported that although construction is continuing in the area, the traffic diversions on Grogans Mill were restored this month. Mr. Smith informed the Committee that more than 50% of the GRP construction is complete on the transmission lines as well as the Surface Water Facility. Compliance and Customer Service Supervisor Matt Corley presented the Compliance update. Construction Manager Phil Smith and Project Manager Doug Haude presented construction progress reports for the Surface Water Facility and transmission line segments, respectively.

## **6. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

Mr. Smith stated that in the upcoming months, the GRP budget will be presented and acted upon. He stated that the GRP Review Committee elections are still progressing. Chairman Morris suggested that the Review Committee tour the Surface Water Facilities during the June meeting.

## **7. FUTURE MEETING SCHEDULE**

June 23, 2014  
July 21, 2014  
August 25, 2014

## **8. ADJOURN**

Without objection, the meeting was adjourned at 12:41 p.m.

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Cynthia A. Bowman, TRMC, CMC  
Division Administrative Manager

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Mark Smith, P.E.  
GRP Administrator