

**GRP Review Committee  
Minutes of Regular Meeting  
April 20, 2015**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., April 20, 2015, at the San Jacinto River Authority GRP Division Operations Building located at 6627 Longmire Road, Conroe, Texas 77304. Committee members Mike Mooney, Jackie Chance, Joe Sherwin, and Scott Taylor were present.

**1. CALL TO ORDER**

The meeting was called to order at 11:40 a.m.

**2. GRP REVIEW COMMITTEE MEMBERS:**

- a. Introduction of Scott Taylor, City of Conroe's GRP Program Appointed Representative

Mr. Smith stated that notification had been received from the City of Conroe for the appointment of Scott Taylor to the GRP Review Committee. The Committee welcomed Mr. Taylor.

**3. PUBLIC COMMENTS (maximum of 3 minutes per speaker)**

There were no public comments.

**4. APPROVAL OF MINUTES**

Mr. Mooney then indicated that the minutes of the GRP Review Committee meeting on March 23, 2015 were before the Committee for consideration. Motion was made by Mr. Chance, seconded by Mr. Taylor and unanimously carried, to approve the minutes for the GRP Review Committee meeting as presented.

**5. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON APRIL 23, 2015:**

- a. Consider approval of Interlocal Agreement with The Woodlands Township for reforestation

Mr. Smith discussed the Letter of Intent that was recommended by the GRP Review Committee and approved by the Board in August, 2014. Mr. Smith described the Restoration Project and stated that the estimated costs were fair and reasonable. After brief discussion, Motion was made by Mr. Chance, seconded by Mr. Taylor and unanimously approved, to recommend the execution of an Interlocal Agreement with The Woodlands Township, in the amount of \$107,797.25 to implement the Restoration Project, plus five percent (5%) for contingencies for a total of \$113,187.11.

- b. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager.

There were no items presented.

- c. Presentation regarding GRP Division FY2016-FY2020 Capital Improvement Program

Mr. Smith continued with the next item on the agenda to present the GRP Division FY2016-FY2020 Capital Improvement Program. He discussed the assumptions and possible factors that

could delay the next plant expansion, including the Lone Star Groundwater Conservation District's reevaluation of the allowable yield of the Gulf Coast Aquifers and sustained lower water demands. He stated no Phase 2 planning and engineering efforts are included in the GRP Capital Improvement Program. Various projects were discussed, including: Montgomery County MUD 99/115 Transmission Line Segment W3C, Surface Water Treatment Plant Access Road, Transmission Line Extensions, Alternative Water Supply Projects, and the Granular Activated Carbon (GAC) Full-Scale Pilot Testing. Mr. Kelling discussed agreements with Participants for reimbursement, funding for alternative water supply projects, and Surface Water Facility Re-rating Study and schedule. An overview of the prospective Trinity River Inter-Basin Transfer Feasibility Study was presented, including potential routes, costs, regulations, environmental impacts, and funding options. Mr. Smith presented the schedule for the Capital Improvement Program. No action was required.

## **6. UPDATE REGARDING GRP DIVISION**

(Item 6b was taken before 6a.)

### **b. Compliance and Customer Service Update**

Matt Corley, Customer Service and Compliance Supervisor provided the monthly GRP Compliance Report. He stated that Water Conservation and Drought Contingency Plans are due from Participants in May.

Mr. Smith then presented the *Monthly Progress Report – March* to the Committee. He highlighted the financial information listed in Exhibit 7, including the deficit in Operating Expenses, and further explained that it was due to the reduction of water demand during the wet weather. Activities of GRP staff throughout the month were discussed, including the move into the GRP Operations Building and Operations and Maintenance (O&M) staff's training with multiple vendors.

### **a. Construction Update for March 2015**

The Construction Update for March 2015 followed. Phil Smith, Project Manager with the Authority then presented an update on the Surface Water Facility construction progress. He discussed the financial data and the ongoing activities throughout the facility. He discussed the hands-on training that O&M staff received on membrane installation. Lastly, Mr. Smith stated that 880 tons of Granular Activated Carbon (GAC) was delivered and stored in preparation of installation.

Shane Porter, Project Manager with the Authority then presented an update on the Transmission Line System, including financial data and updates on the various lines. Continuing, he discussed the status and closeout of various lines.

Mr. Kelling then presented the GRP Program staffing concept from Pre-Program to Post-Program. He stated that we are on the downhill side as projects are closed out.

## **7. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

In closing, Mr. Smith stated that items forthcoming to the Committee will include more closeout change orders. In looking forward to May, items to be presented include a new Participant, contracts pertaining to the GRP Access Road, and a presentation on the amended Rate Order. Continuing, in the summer FYE 2016 Budget will be presented for consideration. Mr. Kelling briefly discussed the notification requirements to Participants related to the amended Rate Order.

Staff stated that it is anticipated that the remaining bond issue for the Program will not be needed and that it had been removed from the rate model.

**8. FUTURE MEETING SCHEDULE**

May 26, 2015 – Tuesday

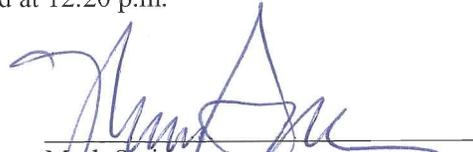
June 22, 2015

July 20, 2015

**9. ADJOURN**

Without objection, the meeting was adjourned at 12:20 p.m.

  
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Kimberly Wright  
Division Administrative Manager

  
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Mark Smith  
GRP Administrator