

**GRP Review Committee
Minutes of Regular Meeting
March 24, 2014**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., March 24, 2014, at the San Jacinto River Authority G&A Building located at 1577 Dam Site Road, Conroe, Texas 77304. Committee Chairman Troy Morris and Committee members Jackie W. Chance, Sr., Mike Mooney, Jason Miller, Arthur Faiello and Al Newton were present.

1. CALL TO ORDER

Committee Chairman Morris called the meeting to order at 12:00 p.m.

2. APPROVAL OF MINUTES

Committee member Newton moved approval of the minutes of regular meeting of February 24, 2014. The motion was seconded by Committee member Mooney, with all present voting aye.

3. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD ON MARCH 27, 2014:

Mark Smith, GRP Administrator presented information regarding items 3 a through 3 d

- a. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manger, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract as presented and authorize the execution of same by the General Manager.

Mr. Smith informed the Committee that there were no new participants this month.

- b. Consider authorizing General Manager to execute Change Order No. 1 to Construction Contract for Surface Water Transmission Line, Segment T3, for the GRP Program.

Mr. Smith informed the Committee that this change order would resolve utility conflicts along Honea-Egypt Road/Sendera Ranch/Fish Creek roadways which are in conflict with the proposed 54-inch waterline within Segment T3.

- c. Consider authorizing General Manager to execute Amendment No. 1 to Work Order No. 1 for GRP Rate Study for the GRP Program.

Mr. Smith explained that this amendment is for HDR Engineering, Inc., and provides for additional services related to the continued development and assessment of the Utility Financial Planning and Rate Model for the GRP Division.

- d. Consider authorizing General Manager to execute Construction Contract for 16-inch Well Collection line from Water Well No. 9 and Water Well No. 10 to the East Right-of-Way of Kuykendahl Road in The Woodlands

Mr. Smith explained that this construction contract is for the installation of approximately 8,510 linear feet of 16-inch well collection line along Greenbridge Drive and Panther Branch from Water Well Nos. 9 and 10 at elevated storage tank No. 3, east right-of-way of Kuykendahl Road to connect to the Transmission Line Segment W1B. He further explained that although this is a Woodlands project, it is GRP funded, therefore it is being presented to the Review Committee.

Committee member Mooney made a motion to recommend approval of items 3 a and 3 d, with a second from Committee member Faiello. The motion passed with all present voting aye, to recommend the items for approval by the SJRA Board of Directors.

e. Consider recommending the GRP Water Conservation and Drought Contingency Plans

Mr. Smith presented and discussed the GRP Water Conservation Plan as well as the Drought Contingency Plan stating that the plans are a mandatory requirement to review and file every five years with the Texas Commission on Environmental Quality. He stated that neither plans changed from its draft form presented to the Committee earlier this year, however after extensive discussion, the Committee recommended the following changes to be implemented to the final version of the GRP Drought Contingency Plan to be presented to the SJRA Board of Directors for approval:

Section 3.6, Page 3-7, third sentence, “For the purpose of this drought contingency plan, each Participant’s demand shall be determined as that Participant’s water use excluding water reuse and water derived from the Catahoula for the preceding two years.”

Committee member Chance made a motion to recommend approval of item 3 e, as amended, with a second from Committee member Faiello. The motion passed with all present voting aye, to recommend the item for approval by the SJRA Board of Directors.

4. CONSIDER APPOINTMENT OF MEMBER AND ALTERNATE MEMBER TO LAKE CONROE WATERSHED PROTECTION PLAN STAKEHOLDER GROUP

Mr. Smith stated that Committee member Faiello was unofficially appointed to be the representative of the GRP on the Lake Conroe Watershed Protection Plan Stakeholder Group, but because he was not present at the meeting in February, an official nomination is being presented to the committee. He also stated that Committee member Miller offered to be an alternate member to represent the GRP in Committee member Faiello’s absence. After discussion, the Committee officially appointed Committee members Faiello and Miller to be on the Lake Conroe Watershed Protection Plan Stakeholder Group as primary member and alternate member, respectively.

5. UPDATE REGARDING GRP DIVISION

Mr. Smith introduced the newest employees to the GRP Division, Operations Superintendent Christine Cooper and Maintenance Superintendent Sam Meza. Compliance and Customer Service Supervisor Matt Corley presented the GRP compliance update. Mr. Smith then referred to the GRP Monthly Progress Report for the month of February, stating that the report includes an abundant amount of detail regarding the ongoing construction projects. Finally, Construction Manager Phil Smith presented the Surface Water Facility Construction progress update and Project Manager Doug Haude presented the Transmission Line System Construction progress update.

6. DISCUSSION REGARDING FUTURE AGENDA ITEMS

Mr. Smith informed the Committee that Change orders would be presented next month as well as the draft GRP Rate Study.

7. FUTURE MEETING SCHEDULE

April 21, 2014
May 19, 2014
June 23, 2014

8. ADJOURN

Without objection, the meeting was adjourned at 1:46 p.m.

Cynthia A. Bowman, TRMC, CMC
Division Administrative Manager

Mark Smith, P.E.
GRP Administrator