

**GRP Review Committee
Minutes of Regular Meeting
September 21, 2015**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., September 21, 2015, at the San Jacinto River Authority GRP Division Operations Building located at 6627 Longmire Road, Conroe, Texas 77304. Committee members Mike Mooney, Jackie Chance, Joe Sherwin, and Scott Taylor were present.

1. CALL TO ORDER

The meeting was called to order at 11:42 a.m.

2. GRP REVIEW COMMITTEE MEMBERS:

Pursuant to the GRP Contract (Sections 2.07 and 2.08) with Participants, the GRP Administrator will canvass the votes for filling the vacancy for Participants located east of Interstate Highway 45.

Mr. Mark Smith canvassed the votes for filling the vacancy for Participants located east of Interstate Highway 45. He stated that Mr. Gregory Grant was nominated by Montgomery County MUD No. 89 and received 11.5 of the voting percentage, Mr. Kerry Masson was nominated by Southern Montgomery County MUD and received 43.6 of the voting percentage, and Mr. Robert C. Watson was nominated by Montgomery County MUD No. 96 and received 7.9 of the voting percentage. He stated that Mr. Kerry Masson would be seated at the October, 2015 Review Committee meeting and that notification of the voting results would go out to all Participants on or before September 30, 2015.

3. PUBLIC COMMENTS (maximum of 3 minutes per speaker)

There were no public comments.

4. APPROVAL OF MINUTES

Mr. Mooney then indicated that the minutes of the GRP Review Committee meeting on August 24, 2015 were before the Committee for consideration. Motion was made by Mr. Chance, seconded by Mr. Sherwin and unanimously carried, to approve the minutes for the GRP Review Committee meeting as presented.

5. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON SEPTEMBER 24, 2015:

- a. Consider authorizing the General Manager to execute Change Order No. 3 to construction contract for Fiber Optic Network Communications System for the GRP Program.

Mr. Smith then presented an overview of Change Order No. 3 explaining that it provided for labor, material, and equipment required to install the Fiber Optic Network Communications System (FONCS) for the Surface Water Transmission System, Segment W3D from Grogans Mill Road to SJRA Wastewater Treatment Plant No. 1. He stated staff monitored contract quantities versus actual quantities during construction. He then presented a quantity adjustment resulting in a less than 1% change to the original contract quantities. Motion was

made by Mr. Taylor, seconded by Mr. Chance and unanimously approved to recommend the execution of Change Order No. 3 with Fisk Electric Company, in the amount of \$35,930.00 for a FONCS for the GRP Program.

- b. Discuss new Participant(s) in the GRP Program and, in connection therewith, authorize the General Manager, or his designee, to execute letter(s) of assurance to Lone Star Groundwater Conservation District, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager.

There were no items presented. Mr. Mooney proceeded to the next item on the agenda.

6. UPDATE REGARDING GRP DIVISION

- a. Construction Update for September 2015

Mr. Smith then announced that surface water was being delivered to Water Plant No. 1 and Water Plant No. 5 in the Woodlands. He then invited the Review Committee to participate in a ceremonial toast of surface water. Mr. Smith continued by discussing the various milestones of the GRP Program and noted that early conversion credits are now being earned to meet the GRP's groundwater reduction requirement. He stated that the Surface Water Treatment Plant (SWTP) project is anticipated to be substantially complete at the end of September, 2015.

Mr. Smith explained that due to the completion of the projects, one more final *Monthly Progress Report* would be provided for September, 2015 and that the final *Construction Update* presentation would be presented today. In the future, he stated *Monthly Operation Reports* would be provided. Mr. Mooney then requested that a tour be scheduled for the Review Committee at the conclusion of the October, 2015 Review Committee meeting.

The *Construction Update* for September, 2015 followed. Mr. Phil Smith, Construction Manager then presented an update on the Surface Water Treatment Plant and permanent access road construction progress. He discussed the financial data and the ongoing activities throughout the facility. Mr. Shane Porter, Project Manager continued by presenting the construction progress on the Surface Water Transmission System and facility improvements by GRP Participants.

Mr. Kelling then presented the *GRP Surface Water Enhancement* presentation. He explained that during the spring and summer of 2015 that the discharge from Lake Conroe (the "Lake") was greater than the total storage of the Lake, thus impacting the quality of the surface water and the treatment process for same. To mitigate the impact on the treatment process in the future, key alternative enhancements to the Pretreatment Facility were presented. Mr. Kelling stated that cost effective options and the proposed enhancements would be presented to the Review Committee in October, 2015.

- b. Compliance and Customer Service Update

Mr. Matt Corley then presented the monthly *GRP Compliance Report* and gave an overview of the information reported. He stated that staff successfully transferred all Participants to

the new utility billing software package, TrueBill. He updated the Committee on the receipt of comments related to the *2016 Groundwater Production Schedule*, discussions regarding possible revisions with Participants, and the submission of same to the Lone Star Groundwater Conservation District (LSGCD).

7. DISCUSSION REGARDING FUTURE AGENDA ITEMS

Mr. Smith continued by discussing future items to be presented to the Committee, including the City of Willis' (the "City") proposal related to the five (5) year agreement with SJRA. He discussed the aesthetic issues occurring with the City's transition to Catahoula water. He discussed the City's request for additional time to meet the blending schedule, along with the details related to the installation of a cooling fan and their proposal for cost sharing with the GRP. A brief discussion followed and a subcommittee was developed to include Mr. Taylor, Mr. Sherwin, and Mr. Mooney as an alternate. After meeting with the City and further review of the City's proposal, the subcommittee will report back to the Review Committee at the October, 2015 meeting.

A brief discussion related to the *2016 Groundwater Production Schedule*, established groundwater pumpage limits, the process for addressing overages, and the handling of related penalties took place. Mr. Smith stated that a policy will be drafted and presented to the GRP Review Committee for review and consideration.

Mr. Smith announced that a tour of the Surface Water Treatment Plant, a contract with Entergy for street lighting along the permanent access road, and a work order for GRP SWTP enhancements would be included on the October, 2015 GRP Review Committee meeting agenda.

8. FUTURE MEETING SCHEDULE

October 26, 2015
November, 2015 – No meeting scheduled
December 7, 2015
January 25, 2016

9. ADJOURN

Without objection, the meeting was adjourned at 12:47 p.m.



Kimberly Wright
Division Administrative Manager



Mark Smith
GRP Administrator