

**GRP Review Committee  
Minutes of Regular Meeting  
July 25, 2016**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., July 25, 2016, at the San Jacinto River Authority GRP Division Operations Building located at 6627 Longmire Road, Conroe, Texas 77304. Committee members Mike Mooney, Jackie Chance, and Scott Taylor were present.

**1. CALL TO ORDER**

The meeting was called to order at 11:40 a.m.

**2. PUBLIC COMMENTS (maximum of 3 minutes per speaker)**

There were no public comments.

**3. APPROVAL OF MINUTES**

Mr. Mooney then indicated that the minutes of the GRP Review Committee meeting on June 20, 2016 were before the Committee for consideration. Motion was made by Mr. Chance, seconded by Mr. Taylor and unanimously carried, to approve the minutes for the GRP Review Committee meeting with a correction to reflect the absence of Mr. Taylor.

**4. CONSIDER THE GRP FISCAL YEAR 2017 OPERATING BUDGET**

Mr. Smith stated that an overview and draft copy of the GRP's Fiscal Year 2017 Operating Budget was presented last month. He stated no comments related to same were received. Mr. Smith then requested action by the Committee. Mr. Chance stated he would feel more comfortable if more of the Review Committee members were present to participate in the vote on the GRP's FY 2017 Operating Budget. The members present stated they had no issues/concerns with the budget. Motion was made by Mr. Mooney, no second was made, the motion failed. After a brief discussion, it was decided by the Review Committee member that out of courtesy to all Review Committee members, that the item should be included on the agenda in August for consideration. Mr. Page requested that staff include language in the agenda item to reflect the urgency that exists. He provided that the item should note consideration of the item with an emergency condition, as the SJRA's Board must adopt an operating budget for the GRP prior to the beginning of the next SJRA fiscal year, which will begin on September 1<sup>st</sup>.

**5. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON JULY 28, 2016:**

- a. Consider authorizing the General Manager, or his designee, to execute Letter(s) of Assurance to Lone Star Groundwater Conservation District for new participants in the GRP Program, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manger.

No action was required.

**6. MID-YEAR COMPLIANCE UPDATE PRESENTATION**

Mr. Corley presented the *Mid-Year Compliance Update*, providing a brief description on the background, terms, and roles of the Customer Service and Compliance Department. Mr. Corley then went over the projected demands versus actual demands for the period of January-June, 2016 stating that the SJRA joint GRP converted 36% of its total demand to

Alternative Water Supplies during the months of January-June. He provided that the revised 2016 Alternative Water Supplies goal is 7,085,542,733 gallons, and the GRP projects it will need to deliver 3,967,973,199 gallons of surface water during the period July-December. Mr. Corley went on to conclude that the SJRA's Joint GRP is on track to comply with Lone Star Groundwater Conservation District's Rules and Regulations for the reduction in groundwater. He concluded by stating that the GRP anticipates having approximately 2,100,000,000 gallons of Early Conversion Credits remaining for future use.

## 7. UPDATE REGARDING GRP DIVISION

### a. HDR Plant Optimization Update

Mr. Smith presented a presentation for the Optimization Study update. He provided that HDR requested a meeting with TCEQ, they are developing full scale protocol for TCEQ, and are reviewing TCEQ approvals for the membranes and Granulated Activated Carbon (GAC) contactors. Mr. Smith continued by stating that HDR has also been performing tests on the plate settlers, establishing baseline performance, stressing basins to simulate higher loading conditions, implementing improvements to enhance performance by changing rotational direction of the flocculators, balancing flow rate through basins, and adjusting weir elevations to improve performance and adding chlorine ahead of plate settler basins. Mr. Smith summarized by stating that HDR is currently working on scheduling meeting with TCEQ, finalizing testing protocol, continuing with GAC processes, reviewing chemical and waste stream processes, finalize report on pretreatment capacity and beginning to develop enhancements related to waste stream processes.

### b. Compliance and Customer Service Update

Mr. Corley having already presented the *Mid-Year Compliance Update*, followed up by stating the department will be making revisions to the *Monthly Operating Report* based on the new projections.

### c. Operations Update

Mr. Sarich provided an update on operations, stating the Surface Water Treatment Plan peaked at 24 mgd on July 9<sup>th</sup> and 10<sup>th</sup>. He provided that some issues were experienced, but were addressed through various adjustments. Mr. Sarich also announced the hiring of an electrician, Thomas Arend. He concluded by stating that this leaves only one operator/GRP staff position vacant.

### d. Financial Update

A financial update was presented by Kimberly Wright. Mrs. Wright stated revenues were down in June due to lower production. She provided that YTD operating expenditures remain below budget, with a little over \$8.5 million left in the budget for the remaining two months of the fiscal year. She noted that one of the largest unfavorable expense variances for June was due to the allocation of the expense in the budget and the timing of the actual posting of the GAC replacement expense. Another unfavorable expense variance noted by Ms. Wright was that related to the transmission line, as the contractor was paid for the repairs to the 30" waterline break at Grogan's Mill and Woodlands Parkway in the amount of \$119,000, which was not a planned budgeted item. Mrs. Wright also noted that the GRP is operating under Level 2 Conditions of the defined *GRP Division Budget Triggers*. Mrs. Wright followed up by stating staff will continue to evaluate and prioritize expenditures

and cut and/or delay lower prioritized expenditures as needed.

- e. GRP Review Committee Election/Appointments Update
  - i. Drawing for placement of nominee names on the election ballot for MUDs east of I-45

Mr. Smith stated nomination notices were mailed out in April, 2016 and were due back to the GRP Administrator by July 1, 2016. As advised by Mr. Page, GRP staff proceeded with a drawing to establish the order and placement of nominee names on the ballot to be mailed out to Participants (east of I-45) by August 1, 2016. Mr. Mooney did the honor of drawing names in the following order:

1. Robert C. Watson
2. Kerry Masson
3. Kevin Arnett
4. Richard Myers
5. Bredawn Riley
6. Claude Humbert

**8. DISCUSSION REGARDING FUTURE AGENDA ITEMS**

Mr. Smith stated that an agenda item for consideration of on GRP's 2017 FY Operating Budget will be included on the agenda for August, 2016. Staff briefly discussed an item to be included that will include the submission of a petition requesting City of Conroe to annex approximately 76 additional acres of SJRA property.

**9. FUTURE MEETING SCHEDULE**

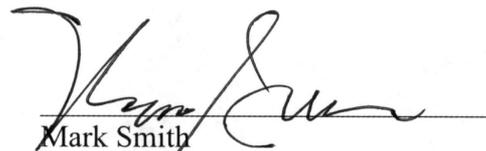
- August 22, 2016
- September 19, 2016
- October 24, 2016
- November, 2016 (No meeting in November)
- December 5, 2016

**10. ADJOURN**

Without objection, the meeting was adjourned at 12:32 p.m.



Kimberly Wright  
Division Administrative Manager



Mark Smith  
GRP Administrator