

**GRP Review Committee
Minutes of Regular Meeting
March 21, 2016**

The San Jacinto River Authority GRP Review Committee meeting was held at 11:30 a.m., March 21, 2016, at the San Jacinto River Authority GRP Division Operations Building located at 6627 Longmire Road, Conroe, Texas 77304. Committee members Mike Mooney, Jackie Chance, Joe Sherwin, Scott Taylor, Richard Wagner, and Kerry Masson were present.

1. CALL TO ORDER

The meeting was called to order at 11:45 a.m.

2. PUBLIC COMMENTS (maximum of 3 minutes per speaker)

There were no public comments.

3. APPROVAL OF MINUTES

Mr. Mooney then indicated that the minutes of the GRP Review Committee meeting on February 22, 2016 were before the Committee for consideration. Motion was made by Mr. Chance, seconded by Mr. Masson and unanimously carried, to approve the minutes for the GRP Review Committee meeting as presented.

4. GRP ITEMS FOR CONSIDERATION BY THE SJRA BOARD OF DIRECTORS ON MARCH 24, 2016:

- a. Receive presentation regarding GRP Division Fiscal Year 2017-2021 Capital Improvement Program.

Mr. Mark Smith presented the Committee with an overview of the GRP Division's Fiscal Year 2017-2021 Capital Improvement Program, including each of the projects with the delivery method, funding source, project schedule, and related costs.

After presenting an overview of the GRP Capital Improvements Program, Mr. Smith addressed questions from the Committee. Mr. Taylor inquired as to the timeline for the start of the Surface Water Treatment Plant Optimization Study. Mr. Smith responded that work is scheduled to start in April, 2016 and that the consultant, HDR Engineering will begin efforts on stressing the plant to test optimization at full capacity this week.

No action was required.

- b. Consider authorizing the General Manager to execute Change Order No. 4 to construction contract for Surface Water Transmission Line Segment W1A for GRP Program.

Mr. Smith provided an overview of this change order for adjustments to quantities and allowances associated with the flushing and disinfection of the entire Surface Water Transmission System, including additional modifications to the flushing hydrant and valve assembly for the water transmission line at Honea Egypt Road and FM 1488 and site restoration along Fish Creek Thoroughfare. He continued to

explain that this change order also provides for a two hundred twelve (212) calendar day extension to the contract for the flushing and disinfection of the GRP Water Transmission System. After brief discussion, motion was made by Mr. Masson, seconded by Mr. Taylor and unanimously approved to recommend the execution of Change Order No. 4 with Huff & Mitchell, Inc., in the deductive amount of (\$14,491.38), for the construction of Surface Water Transmission Line Segment W1A for the GRP Program.

- c. Consider authorizing the General Manger to execute Amendment No. 2 to Work Order No. 12 and Amendment No. 1 to Work Order No. 15 for the GRP Surface Water Facilities.

Mr. Smith gave an overview explaining this amendment allows tasks to be combined into one work order, which facilitates the closing of this project. This work order recognizes services that were completed below the original budget and removes unused fees. He explained that funds will be reallocated to pay for necessary work items identified in Amendment No. 1 to Work Order No. 15. Amendment No. 1 to Work Order No. 15 also recognizes services that were completed below original budget or not needed, removes unused fees, and provides for professional services required to address items identified during startup of initial operation for the GRP Division Surface Water Facility. After a brief discussion, motion was made by Mr. Taylor, seconded by Mr. Chance and unanimously approved to recommend the execution of Amendment No. 2 to Work Order No. 12 and Amendment No. 1 to Work Order No. 15 with HDR Engineering, Inc., for a net amount of \$0.00, for the Surface Water Treatment Plant for the GRP Program.

- d. Consider authorizing the General Manager, or his designee, to execute Letter(s) of Assurance to Lone Star Groundwater Conservation District for the new Participants in the GRP Program, as requested, and approve the GRP Contract(s) as presented and authorize the execution of same by the General Manager.

No action was required.

5. UPDATE REGARDING GRP DIVISION

- a. Compliance and Customer Service Update

Mr. Matt Corley, Customer Service and Compliance Supervisor presented a compliance update. He explained that the receipt of Early Conversion Credits are anticipated to be received from Lone Star Groundwater Conservation District in April, 2016. He then provided an overview of the projected demands versus the actual data for surface water delivery for the current reporting period. Mr. Corley reported that the GRP is approximately twenty (20) percent ahead of schedule and is on track for meeting the established goal in October, 2016.

- b. Operations Update

Mr. Don Sarich, Senior Utility O&M Manager provided an update on operations. He reported that the consultant is preparing to stress the plant to further evaluate the

efficiency of plant operations at full capacity. He also reported that bids are expected back soon for the Granular Activated Carbon (GAC) replacement.

c. **GRP Review Committee Election/Appointments Update**

Mr. Smith provided the schedule for the upcoming election and an update for appointments for GRP Review Committee members in 2016.

6. DISCUSSION REGARDING FUTURE AGENDA ITEMS

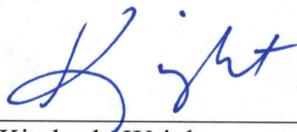
Mr. Smith stated the City of Willis (the "City") proposal was approved at the City's council meeting last week, so the proposed agreement between SJRA and City of Willis will be presented to the Committee next month, as well as the bond issue to fund the project. Mr. Smith went on to explain that the proposed Rate Order will be presented at the May, 2016 meeting with action being taken by the Committee at the June, 2016 meeting. Jason Carlisle, Graduate Engineer briefly provided an update on the vaults located along Grogans Mill and Research Forest.

7. FUTURE MEETING SCHEDULE

- April 25, 2016
- May 23, 2016
- June 20, 2016
- July 25, 2016

8. ADJOURN

Without objection, the meeting was adjourned at 12:29 p.m.



Kimberly Wright
Division Administrative Manager



Mark Smith
GRP Administrator